



REDDING SCHOOL OF THE ARTS  
WHERE EDUCATION AND THE ARTS CONNECT

**Redding School of the Arts**  
California Nonprofit Benefit Corporation  
Board Meeting Agenda  
Posted Friday, March 10, 2023

**Date: Tuesday, March 14, 2023**  
**Location: 955 Inspiration Place, Redding**  
**Community Room**  
**Open Session 5:45pm**

Meeting called to order by Presiding Officer  
Roll Call/Establish Quorum:

Jean Hatch, President	_____	Jonathan Sheldon, Vice President	_____
Lisa Stewart, Treasurer	_____	Tiffany Blasingame, Secretary	_____
Daria O'Brian, Community Member	_____	Antonio Cota, Community Member	_____

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Additional Non-Voting Participants:

Lane Carlson, Executive Director	_____	Wendy Sanders, Special Ed Director	_____
Carol Wahl, Principal	_____	Sophia Zaniroli, Vice Principal	_____
Rebecca Lahey, Staff Liaison	_____	Robyn Stamm, Business Service Provider	_____

Director Report:	(5 Min)
Principal Report:	(5 Min)
Vice Principal Report:	(5 Min)
Staff Liaison Report:	(5 Min)
Governing Board Report:	(10 Min)
Governing Board Correspondence:	(5 Min)

**Public Forum:**

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

**CONSENT AGENDA**

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 2/14/2023 Governing Board Minutes
- 1.2 Approve February 2023 Warrants
- 1.3 Approve Art Education Month Resolution – March 2023
- 1.4 Approve Attendance Clerk Job Description – 2<sup>nd</sup> Read
- 1.5 Approve Attendance Clerk Calendar – 2<sup>nd</sup> Read
- 1.6 Approve 2023/24 Elementary & High School Instructional Calendars – 2<sup>nd</sup> Read
- 1.7 Approve Amended 2022/23 Classified Salary Schedule Effective 7/1/2022

## REGULAR AGENDA

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

### **Discussion/Action Agenda**

#### Financial Reporting

- 2.1 Discussion: Finance Committee Meeting Update (10 Min)
- 2.2 Discussion/Action: 2022/23 Second Interim Budget & MYP (10 Min)
- 2.3 Discussion/Action: Arts, Music & Instructional Materials Discretionary Block Grant (10 Min)
- 2.4 Discussion/Action: Nichols, Melburg & Rosetto Architects (NMR) High School Design Service Contract (10 Min)
  - 2.4.1 Approve Resolution No. 2022-23-02 for Representation & Authorization of Executive Director in Design Process of New High School Campus/Classrooms
- 2.5 Discussion/Action: 2023/24 General Extra Duty Stipend Salary Schedule (5 Min)
- 2.6 Discussion/Action: Directions to the Finance Committee for 2023/24 Annual Budget Development (5 Min)

#### Policy Review & Amendments

- 2.7 Discussion/Action: Injury & Illness Prevention Plan - Amended (10 Min)

#### Personnel Reporting

- 2.8 Discussion: High School Dual Enrollment Coordinator Stipend Job Description – 1<sup>st</sup> Read (10 Min)
- 2.9 Discussion/Action: Personnel Updates (5 Min)
  - New Hires:
    - o Priscilla Cortez – 2/16/2023 Lunch/Recess Paraprofessional
    - o Sean Stack – 2/17/2023 SpEd Paraprofessional
    - o Madison Koerperich – 2023/24 High School Social Studies Teacher
  - Employment Correction
    - o Julie York – 2/1/2023 Paraprofessional (Substitute)
  - Release from Employment:
    - o Elijah Brown – 2/17/2023 Custodian

### **Meeting Adjournment:**

#### **Next Regular Meeting:**

Date: Tuesday, April 4, 2023  
Time: 5:45 p.m.  
Location: Redding School of the Arts/Community Room  
955 Inspiration Place  
Redding, CA 96003

*In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Main Office at 530-247-6933 for assistance. Notification at least 48 hours before the meeting will enable the school to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.*

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Consent Agenda**

SUBJECT: Item 1.1 – February 14, 2023 Governing Board Minutes

PREPARER: Adel Morfin

RECOMMENDATION: Motion to Approve Minutes.

BACKGROUND:

See Attached Minutes

REFERENCE:



REDDING SCHOOL of ARTS  
WHERE EDUCATION AND THE ARTS CONNECT

**Redding School of the Arts**  
California Nonprofit Benefit Corporation  
Un-Adopted Board Meeting Minutes

**Tuesday, February 14, 2023**

**This meeting was accessible via in person & Zoom Video Conference:**

**Zoom Video Conference Information:**

**Meeting ID: 836 1511 2861**

**Passcode: 226008**

**Zoom Link: <https://us02web.zoom.us/j/83615112861?pwd=TVBHRnE3Sys0dUtQMGPcW1ZR3JCQT09>**

**Dial by your location**

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

**Meeting ID: 836 1511 2861**

**Passcode: 226008**

**Open Session: 5:15 p.m.**

Meeting called to order by Presiding Officer Jonathan Sheldon at 5:15 p.m.

Roll Call/Establish Quorum:

Jean Hatch, President	<u>          X (via Zoom Video Conference)</u>
Jonathan Sheldon, Vice President	<u>          X</u>
Lisa Stewart, Treasurer	<u>          AB</u>
Tiffany Blasingame, Secretary	<u>          X</u>
Daria O'Brien, Community Member	<u>          X (via Zoom Video Conference)</u>
Antonio Cota, Community Member	<u>          X</u>

**Additional Non-Voting Participants**

Lane Carlson, Executive Director	<u>          X</u>
Wendy Sanders, Special Ed Director	<u>          X</u>
Carol Wahl, Principal	<u>          X</u>
Sophia Zaniroli, Vice Principal/Teacher	<u>          X</u>
Robyn Stamm, Business Serv Provider	<u>          X</u>
Rebecca Lahey, Staff Liaison	<u>          X (arrived @ 6:09 p.m.)</u>

Board Recorder: Adel Morfin

Onsite Guests: Margaret Johnson, David Skinner, and Jordan Valenzuela

Zoom Video Guests: Daria O'Brien & Jean Hatch

**PUBLIC FORUM for NON-AGENDIZED ITEMS & CLOSED SESSION:**

*Hearing of persons desiring to address the Board on closed session item or a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).*

- No Comments

### **Adjourn to Close Session at 5:16 p.m.**

- Conference with Legal Counsel – Anticipated Litigation; pursuant to Government Code Section 54956.9 (b)
  - 1) Significant Exposure to Litigation: (1) Potential Case

### **Resume Open Session at 6:09 p.m.**

Roll Call: Additional Non-Voting Participant Rebecca Lahey joined the meeting.

### **Report Out on Closed Session:**

- The board took action to approve a release agreement.

#### **Governing Board Vote: Vote 4 Ayes: 1 Nays.**

Jean Hatch - Aye

Jonathan Sheldon - Aye

Daria O'Brien - Aye

Antonio Cota - Aye

Tiffany Blasingame - Nay

### **PRESENTATIONS:**

- **2021/22 School Accountability Report Card (SARC)**

Carol Wahl – Reviewed the 2021/22 School Accountability Report Card (SARC) with the board. The report is a snapshot of the school year including: RSA's school mission, basic facts, school wide goals, major achievements, student learning objectives, school climate, and testing results.

Carol stated the "Conditions of Learning" section of the report was only partially completed due to a delay in data from the state. The information was not readily available by the 1/31 SARC reporting deadline. She believes the data should be available later this month and will be included in the final SARC report.

Carol pointed out the chronic absenteeism rate for Hispanic/Latino student group increased to 21% for the 2021/22 school year. Admin plans to go back and address this issue in the LCAP.

A current copy of the report will be shared with Columbia ESD and posted on the school website as a resource for families and community members who want to learn more about RSA.

### **DIRECTORS REPORT:**

- **Lane Carlson:**

Reported having met a couple times now with the Executive Think Tank to address concerns, growth areas, set norms and goals for resolution. Lane believes the committee is moving forward in a positive direction.

Lane reported he and Sarah Spaschak visited Cottonwood Creek Charter School, RSTEM, and Tree of Life to present on RSA's high school program. Tree of Life 7<sup>th</sup>/8<sup>th</sup> students visited RSA's campus on 1/27 for a school tour.

Lane reported high school job postings have been posted on EdJoin for the 2022/23 school. He hopes to start conducting interviews next week, as Shasta College's Dual Enrollment qualification deadlines are fast approaching.

Lane also reported Admin plans to start looking for a SpEd/MTSS Coordinator to come on board next year and replace SpEd/MTSS Director, Wendy Sanders, who is planning to retire at the end of the current school year.

### **PRINCIPAL REPORT:**

- **Carol Wahl:**

Reported PTC's Annual Auction was a huge success this year having grossed approximately \$60,000 in support of RSA. She stated PTC was very appreciative of the support from teachers in creating the various class auction items.

Carol reported on the increase of chronic absenteeism. The CA Sch Dashboard reported RSA's absenteeism rate at 11% for 2021/22. In the past, RSA's school wide average ranged between 3%-5%, but Admin has seen an upward trend over the last couple of years. Carol stated notices have gone out to parents for truancy and/or chronic absenteeism. Admin is brainstorming ideas for helping to facilitate improvement in this area and increase attendance.

### **VICE PRINCIPAL REPORT:**

- **Sophia Zaniroli:**

Nothing to report at this time

### **STAFF LIAISON REPORT:**

- **Rebecca Lahey:**

Nothing to report at this time

## **GOVERNING BOARD REPORT:**

- **Jean Hatch:** Nothing to report at this time
- **Jonathan Sheldon:** Nothing to report at this time
- **Tiffany Blasingame:** Nothing to report at this time
- **Daria O'Brien:** Nothing to report at this time
- **Antonio Cota:** Nothing to report at this time

## **GOVERNING BOARD CORRESPONDENCE:**

- No correspondence at this time.

## **CONSENT AGENDA:**

*Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.*

*It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.*

- 1.1 Approve 1/10/2023 Governing Board Minutes
- 1.2 Approve January 2023 2022 Warrants
- 1.3 Approve 2022/23 Personnel Calendars - Amended
  - 1.3.1 Business/HR Payroll Office Calendar
  - 1.3.2 Executive Director Calendar
  - 1.3.3 Facilities/Technology Calendar
  - 1.3.4 Principal Calendar
  - 1.3.5 School Registrar Calendar
- 1.4 Approve SpEd/MTSS Coordinator Job Description - Amended
- 1.5 Amended Holiday Policy (304) – *Personnel Policy*
- 1.6 Review Integrated Pest Management Plan – Annual Review

Tiffany Blasingame moved to approve the consent agenda as listed, seconded by Antonio Cota. Vote 5 Ayes: 0 Nays.

## **Call for Requests from the Audience to Speak to Any Item on the Agenda:**

*The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.*

- No Comments

## **DISCUSSION/ACTION AGENDA:**

### **2.1 Discussion/Action: 2022/23 Classified Salary Schedule – Amended**

Lane Carlson reported having split the Student Information System Admin Technician job responsibilities, previously held by Lissa Uhleman, between the School Registrar and Attendance Clerk. This resulted in having to amend the 2022/23 classified salary schedule to include the new position under Category C.

Tiffany Blasingame moved to approve the amended 2022/23 Classified Salary Schedule as presented, seconded by Antonio Cota. Vote 5 Ayes: 0 Nays.

### **2.2 Discussion/Action: 2022/23 SpEd/MTSS Coordinator Salary Schedule – Amended**

Wendy Sanders reviewed the proposed changes to the 2022/23 SpEd/MTSS Coordinator Salary Schedule with the board. She reported the plan is to replace her SpEd/MTSS Director position next year with a SpEd/MTSS Coordinator who will work in conjunction with RSA's Executive Director and SELPA. She stated some of the current SpEd/MTSS Director job responsibilities will be absorbed by RSA's Executive Director who

will provide more of an oversight role, while the coordinator will focus more on the day to day operations. Wendy plans to move forward with the job posting as soon as possible and hopefully start interviewing potential applicants soon.

Members of the board commented on the crucial role this position plays within the organization and the importance of finding a qualified credentialed candidate who has special education experience.

Tiffany Blasingame moved to approve the amended 2022/23 SpEd/MTSS Coordinator Salary Schedule as presented, seconded by Daria O'Brien. Vote 5 Ayes: 0 Nays.

**2.3 Discussion: High School Building Committee Update**

Lane Carlson updated the board on the progress of the high school construction. He reported the committee met to discuss how to move forward with a revised version of the high school and decided to break the project into two phases. The first phase will focus on the immediate need for classrooms and overall high school building, while the second phase will include the construction of the theater at a later date.

Lane reported the committee was exploring the Affordable Permanent Building Program as an alternative design option. They toured the Millville Elementary campus to see their new building and also plan to tour the Butte College Campus.

The committee believes the Affordable Permanent Building Program is a more affordable option and that can be built in a fraction of the time.

Lane reported Request for Quote (RFQ) for design quotes had gone out. The committee plans to review the proposals and start the design build contract, in hopes to begin construction in fall of 2023.

**2.4 Discussion: School Site Safety Committee Meeting Update**

Lane Carlson reviewed the minutes from the Jan 11th School Site Safety Committee meeting. The committee discussed updating safety protocols for the high school, provided an update on the wood piles outback, Jan 18<sup>th</sup> CharterSafe inspection, the need to purchase additional security cameras, and the implementation of new Raptor visitor system in the front office. The committee is scheduled to meet again on 5/2/2023.

**2.5 Discussion/Action: 2023 Annual Comprehensive Safe School Plan**

Lane Carlson reviewed The Comprehensive School Safety Plan (CSSP) with the board. The document outlines RSA's emergency plan, most common threats and staff/student responsibilities in the event of a crisis. The plan is developed by RSA administration, in collaboration with the School Safety Committee, and submitted to the state each year by 3/2.

Lane highlighted the new Standard Response Protocols and updated signage that coincide with the county in response to emergencies. The CSSP includes ALICE training in case of an intruder alert.

Lane also reviewed the Safe School Plan Goals with the board.

A copy of The Comprehensive School Safety Plan (CSSP) will be made available to Columbia ESD, local fire department, Governing Board, and school site personnel. Tactile information is excluded from public inspection.

Daria O'Brien moved to approve the 2023 Annual Comprehensive Safe School Plan as presented, seconded by Tiffany Blasingame. Vote 5 Ayes: 0 Nays.

**2.6 Discussion: 2023/24 Elementary & High School Instructional Calendars – 1<sup>st</sup> Read**

Lane Carlson presented the proposed 2023/24 Elementary & High School Instructional Calendars for review.

RSA is proposing to start the school year on 8/16/23 and end on 5/30/24, for a total of 175 student attendance days.

Proposed changes include returning to a trimester system for K-8<sup>th</sup> program and maintaining a quarter system for the high school.

RSA plans to take off the standard rest periods to align with other schools in the area, including the 2024 February break.

The board will be presented with final copies of the 2023/24 Instructional Calendars for final review and approval next month.

**2.7 Discussion/Action: Policy Amendments**

**2.7.1 Bullying Prevention Policy – Student Policy**

**2.7.2 Suicide Prevention Policy – Student Policy**

Carol Wahl presented the amended changes to the Bullying Prevention Policy & Suicide Prevention Policy student policies. She stated changes are in compliance with updated state laws and include updated and simplified language.

Tiffany Blasingame and Tony Cota asked for clarification on some of the policy language and provided minor grammatical revisions. Adel Morfin noted the changes and will update the final draft accordingly.

Tiffany Blasingame moved to approve the amended Bullying Prevention Policy & Suicide Prevention Policy as written with said revisions, seconded by Tony Cota. Vote 5 Ayes: 0 Nays.

**2.8 Discussion: Attendance Clerk Job Description – 1<sup>st</sup> Read**

Lane Carlson reported having split the Student Information System Admin Technician job responsibilities, previously held by Lissa Uhleman, between the School Registrar and Attendance Clerk. This resulted in having to create a new position and corresponding job description. The Attendance Clerk job description includes some school office responsibilities which will make the position flexible as RSA prepares for the expansion of the high school. The board will be presented with a final draft of the Attendance Clerk Job Description for approval next month.

**2.9 Discussion: Attendance Clerk Calendar – 1<sup>st</sup> Read**

Lane Carlson presented the board with the Attendance Clerk personnel calendar for initial review. This part-time, classified position is scheduled to work a total of 197 days (Aug – Jun). The board will be presented with a final draft of the Attendance Clerk Calendar for approval next month.

**2.10 Discussion/Action: Personnel Updates**

New Hires:

- o Elijah Brown – 1/23/2023 Custodian
- o Justine Kugel – 1/24/2023 SpEd/MTSS Paraprofessional
- o Julie York – 2/1/2023 Paraprofessional

Employment Updates

- o Julia Maire – 11/1/2023 Attendance Clerk/Lunch Recesses Paraprofessional - .75 FTE

Resignations:

- o Serina Flores – 1/16/2023 Paraprofessional

Lane Carlson reported on the staffing changes. He stated Julia Maire had been working and training with the previous Student Information System Admin Technician to take over the Attendance Clerk job responsibilities, while maintaining her Paraprofessional job duties. Her part-time Attendance Clerk position will be retroactive to 11/1/2022 to reflect when she was performing those job responsibilities.

Tiffany Blasingame moved to approve the personnel updates as listed, seconded by Daria O’Brien. Vote 5 Ayes: 0 Nays.

**ADJOURNMENT:**

Meeting adjourned at 7:47 p.m.

**NEXT REGULAR MEETING:**

Date: Tuesday, March 14, 2023  
 Time: 5:45 p.m.  
 Location: Redding School of the Arts/Community Room  
 955 Inspiration Place  
 Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

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Tiffany Blasingame  
 RSA Governing Board Secretary

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Board Approval Date



**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Consent Agenda**

SUBJECT: Agenda Item 1.2 – February 2023 Warrants

PREPARER: Adel Morfin

RECOMMENDATION: Motion to Approve Warrants

BACKGROUND:

REFERENCE:

See Attached Warrant Summary Report (ReqPay12C)

Checks Dated 02/01/2023 through 02/28/2023

Board Meeting Date March 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010948620	02/02/2023	Amazon, Inc	62-4100	Prebles' Artforms 12th Edition for Art History	213.27	
			62-4310	HDMI Cable & Laptop Batteries	14.70	
				Library Books for High School	218.59	
			62-4320	HDMI Cable & Laptop Batteries	133.36	
				Replacement Tape Gun	23.91	
				Return Laptop Batteries	42.88-	
			62-4350	Spring Clamps for Amphitheater	57.87	618.82
9010948621	02/02/2023	AT&T Payment Center 530-223-1951 397 4	62-5910	Jan 2023 Emergency Telephone Lines		4,233.89
9010948622	02/02/2023	Chrysalis Charter School Accounts Receivable Dept	62-5100	7/1/22 - 12/31/22 Speech Serv - Daly		774.89
9010948623	02/02/2023	City of Redding Utilities Acct 0206257-8	62-5516	Jan 2023 Electricity/Sewer Utilities	10,103.59	
			62-5518	Jan 2023 Electricity/Sewer Utilities	666.36	10,769.95
9010948624	02/02/2023	DALY, CATHERINE	62-8699	Re-Issue Stale Dated Warranr 9010924354		355.69
9010948625	02/02/2023	DEBREE, GAVIN M	62-5211	Jan 2023 Mileage		48.67
9010948626	02/02/2023	Dreamweaver Dance Theatre	62-5880	Jan 2023 Ballet Lessons		100.00
9010948627	02/02/2023	Edgeium, Inc	62-4310	Cisco IP Phone 8811 - Office/Attendance	214.19	
				Unpaid Sales Tax	14.48-	199.71
9010948628	02/02/2023	FREEMAN, CAMBRIA A	62-4310	Beans for Biology Genetic Lab		14.61
9010948629	02/02/2023	Gopher Sports	62-4310	Playground Utility Balls		131.53
9010948630	02/02/2023	HESS, DAWN L	62-4310	Padded Mats for Chimes Class		77.22
9010948631	02/02/2023	Jesse Ajamian	62-5880	Jan 2023 Piano Lessons		90.00
9010948632	02/02/2023	LUO, NA	62-4310	Building Blocks & Writing Tablet	65.39	
				Crayon Class Pack	23.98	
				Magnetic Clips & Craft Tape	16.82	
				Misc Classroom Supplies	249.58	
				Modeling Clay	18.86	
				Sheet Protect & Binder	16.60	391.23
9010948633	02/02/2023	Mendes Supply Company	62-4515	Can Liners & Paper Towels	1,370.23	
				Cleaner & Disinfectant Spray	149.28	1,519.51
9010948634	02/02/2023	MORFIN, AUDELIA	62-5211	Jan 2023 Mileage		34.19
9010948635	02/02/2023	Mountain Valley Special Ed JPA Business Department	62-5100	Dec 2022 SpEd Services		190.16
9010948636	02/02/2023	New Grand Buffett Inc.	62-4330	Food for Class Chinese New Year Celeb		462.73
9010948637	02/02/2023	ODP Business Solutions, LLC	62-4310	Classroom Supplies	51.87	
				Construction Paper	16.12	
				Desk Calendar	7.28	
				Office Supplies	87.26	162.53
9010948638	02/02/2023	PERCIA, CANDICE T	62-4310	Treats for Lunch Rewards		65.99
9010948639	02/02/2023	PLUMMER, CASSANDRA L	62-4310	Acrylic Art Paper	64.32	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 6

Checks Dated 02/01/2023 through 02/28/2023

Board Meeting Date March 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010948639	02/02/2023	PLUMMER, CASSANDRA L	62-4310	Acrylic Paint	47.83	
				Block Print Ink	8.57	
				Block Printing Ink	19.29	
				Foam Board & Ribbon	82.00	
				Mixed Media Art Paper	61.66	
				Modeling Clay	86.04	
				Tissue Paper	10.71	380.42
9010948640	02/02/2023	Rachel Dressel	62-4310	1/24 US Chef Store - Cooking Elective Groceries	48.35	
				1/29 Costco - Cooking Elective Groceries	55.43	103.78
9010948641	02/02/2023	Shasta County Office of Ed Attn: Business Office	62-5100	Q2 SELPS DHH Services	546.00	
			62-5920	2022/23 Bundled Network/Firewall Service	10,787.00	11,333.00
9010948642	02/02/2023	Shasta Union High School Dist Business Services	62-5940	Feb 2023 Managed Cloud Services		535.00
9010948643	02/02/2023	The Brass Reed	62-4310	Dominate Strings	50.94	
				Flute Keypad Repair	25.00	75.94
9010948644	02/02/2023	The Pitney Bowes Bank Inc. Purchase Power	62-5860	Postage Late Fee		53.06
9010948645	02/02/2023	TurnAround Schools, Inc. No Excuses University	62-5200	NEU Boot Camp Registration		75.00
9010948646	02/02/2023	U.S. Bank	62-4330	Pasta Pronto - Board Mtg Dinner	141.32	
			62-4350	Costco - Plates & Cups for Break Room	91.32	
				Dollar Tree - Supplies for Staff Dev Mtg 1/9	21.37	
			62-4510	Prime Video - Jan 2023 Personal Purchase	1.99	
			62-4540	Home Depot - Electrical Supplies	41.82	
				Home Depot - Kitchen GFI Replacement	59.71	
				Home Depot - Press Wash Nozz & Connect	127.53	
				Home Depot - Press Washer Nozzle	32.99-	
				Johnstone Supp - HVAC Capacitors for Port 2	18.22-	
				Johnstone Supp - HVAC Motor/Panel for Port 2	336.97	
				Lowe's - Outdoor Drains for Deck	17.07	
				Lowe's - Spliceline Connectors	10.68	
			62-5801	SpEd Zoom - Standard Pro Monthly	59.96	858.53
9010948647	02/02/2023	ULINE Attn: Accounts Receivable	62-4515	Gusseted Poly Bags		91.67
9010948648	02/02/2023	VEX Robotics, Inc.	62-4310	VEX V5 Robotic System		1,036.69
9010948649	02/02/2023	WARMINGTON, ERIKA A	62-4310	Color Wheel Supplies	56.04	
				Cups & Plates for Art Crafts	32.78	
			62-5211	Jan 2023 Mileage	41.79	130.61

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 6

Checks Dated 02/01/2023 through 02/28/2023

Board Meeting Date March 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010949559	02/09/2023	ACCU-Print	62-5870	Jan 2023 Fingerprint Rolling Service Fee		54.00
9010949560	02/09/2023	Amazon, Inc	62-4310	Book Tape	84.90	
				Classroom Supplies	181.71	
				HP Computer Monitor for Drama	165.86	
				Kleenex & Timer	48.05	
				Library Books	1,711.92	
				Toner for Classrooms	59.83	
			62-4320	Front Office Keyboard Riser	225.18	
			62-4515	Floor Scrubber Brushes	388.24	2,865.69
9010949561	02/09/2023	Blue Star Gas Associates	62-5515	Commercial Propane Fuel		763.65
9010949562	02/09/2023	Builder's Door & Window Inc	62-4540	Lock Cylinders for AB1	194.98	
				Return Mortice Cylinders & Buy Schlage Cylinders	154.98	349.96
9010949563	02/09/2023	BURKETT, THOMAS	62-4310	Fern Leaf Headbands for Orffestra		38.58
9010949564	02/09/2023	California Dance Company	62-5880	Jan 2023 Aerial Skills Lessons	60.00	
				Jan 2023 Ballet Lessons	122.00	
				Jan 2023 Tumbling & Hip Hop Dance Lessons	122.00	304.00
9010949565	02/09/2023	California Safety Company, Inc	62-5630	Feb 2023 Alarm Monitoring Fees		200.00
9010949566	02/09/2023	CARCAMO, ELSA G	62-5211	Jan 2023 Nurse Mileage		45.59
9010949567	02/09/2023	Charter Communications	62-5910	Dec - Jun Telephone Service		2,304.91
9010949568	02/09/2023	City of Redding Utilities Acct 0210456-0	62-5517	2022/23 Garbage Utility Services		700.50
9010949569	02/09/2023	iGym, Inc	62-5880	Jan 2023 Gymnastics Lessons		35.00
9010949570	02/09/2023	MathCounts Foundation Attn: Billing Dept	62-5300	Add Math Counts Registration - Late		55.00
9010949571	02/09/2023	Mission Linen & Uniform Serv	62-5530	2/2 Logo Mat Laundry Service		165.45
9010949572	02/09/2023	Mountain Valley Special Ed JPA Business Department	62-5100	Jan 2023 SpEd Services		632.10
9010949573	02/09/2023	NICHOLS, ELEANOR J	62-4310	Headphones w/ Microphone		64.32
9010949574	02/09/2023	NorCal Elite Gymnastics	62-5880	Jan 2023 Gymnastics Lessons		156.00
9010949575	02/09/2023	North State Parent Magazine	62-5840	Advertisememt		275.00
9010949576	02/09/2023	ODP Business Solutions, LLC	62-4310	Classroom Supplies	157.97	
				Drawing Paper & Storage Containers	278.92	
				Office Supplies	156.28	593.17
9010949577	02/09/2023	One Mind Jiu Jitsu	62-5880	Jan 2023 Jiu-Jitsu Lessons		80.00
9010949578	02/09/2023	Prime Foundations Kaitlin Hutchins	62-5880	Jan - May Horseback Riding Lessons	80.00	
				Sep - May Horseback Riding Lessons	80.00	160.00
9010949579	02/09/2023	Redding Performing Arts Center Kenneth B. Baumann	62-5880	Jan 2023 Piano Lessons	199.00	
				Jan 2023 Theater & Dance Lessons	210.00	
				Jan 2023 Violin & Theater Lessons	100.00	509.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 02/01/2023 through 02/28/2023

Board Meeting Date March 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010949580	02/09/2023	SCHACK, MARILYN	62-4310	1/21 Virtual Manipulatives Membership Baskets	12.00	
				Class Pet Food & Supplies	12.07	
					65.00	89.07
9010949581	02/09/2023	Snow Mountain Natural Spring Water, Inc.	62-5610	Water Disp Rental for Science Portable 1		12.00
9010949582	02/09/2023	SPINA, CAITLYN	62-5211	Jan 2023 MILEAGE		287.28
9010949583	02/09/2023	Sun Oaks Tennis & Fitness The Walsh Group, Inc	62-5880	Jan 2023 Gym Membership		43.00
9010949584	02/09/2023	Tessa Braden	62-8699	Re-Issue Stale Dated Warranr 9010923477		8.00
9010949585	02/09/2023	Tony/Tinyee Chang	62-4310	Craft Supp for V-Day Proj	11.43	
				Sewing Supplies	159.17	170.60
9010949586	02/09/2023	US OMNI & TSACG Compliance Ser	62-5860	Jan 2023 TSA Admin Compliance Services		15.00
9010949587	02/09/2023	Wen-Chi Fan	62-8699	Re-Issue Stale Dated Warranr 9010923484		14.00
9010949588	02/09/2023	World Telecom & Surveillance Inc.	62-5630	PTZ Camera Settings		93.75
9010949589	02/09/2023	Young, Minney & Corr LLP	62-5810	Jan 2023 Legal Fees		1,578.50
9010949590	02/09/2023	ZEHNLE, CARLA K	62-4310	Headphones		52.87
9010949591	02/09/2023	ZUIDEMA, HUI SHU S	62-4100	Integ Chinese Curriculum	207.53	
			62-4310	Brick Wallpaper for Chinese New Year	35.15	
				Compass	57.87	
				Mouse Ears for Chinese New Year	17.15	
				TPT 6th Grade Math Curriculum	150.00	467.70
				Worksheets		
9010949592	02/09/2023	Mandarin Matrix, Inc.	62-4100	Proficiency Builders Series - Novice 1	1,038.18	
				Unpaid Sales Tax	70.18-	968.00
9010950556	02/16/2023	Amazon, Inc	62-4310	Batteries & Perm Markers	42.22	
				Brush Pens & Push Pins	11.41	
				Butcher Paper Rolls (Flame-retardant)	690.85	
				Library Books - Lebron James	7.50	
				MTSS / Sensory	154.40	
			62-4350	Stop/Slow PaddleTraffic Signs	150.25	
			62-4510	CPR Masks & Class Kits	58.87	1,115.50
9010950557	02/16/2023	AMS.NET, Inc. c/o Fremont Bank	62-5910	Premium Telephone Flex Support		5,000.00
9010950558	02/16/2023	Batteries Plus Bulbs	62-4350	Durcaell & Procell Batteries		163.00
9010950559	02/16/2023	Bulk Bookstore 1 Lincoln Center	62-4310	A Midsummer Night's Dream (No Fear Shakespeare)		281.86
9010950560	02/16/2023	California Charter Schools JPA CharterSAFE	62-5400	Mar 2023 CharterSafe Premium/WC/Fire Pkg		18,560.00
9010950561	02/16/2023	Canon Financial Services, Inc.	62-5620	Mar 2023 SPED Copier Lease & Maint Serv		488.20
9010950562	02/16/2023	Cochlear Americas	62-4510	SPED Supplies		470.81
9010950563	02/16/2023	DEMCO	62-4310	Bookmarks		98.51

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 4 of 6

Checks Dated 02/01/2023 through 02/28/2023

Board Meeting Date March 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010950564	02/16/2023	Department of Justice Account Office/Cashiering Unit	62-5870	Jan 2023 Livescan Fingerprinting Apps		96.00
9010950565	02/16/2023	Froggy's Fog LLC	62-4400	Haze Machine & Fluid	611.39	
			62-4510	Haze Machine & Fluid	170.43	781.82
9010950566	02/16/2023	HAZELEUR, CLAUDIA	62-5200	AeriesCon Meal Per Diem & Mileage		94.86
9010950567	02/16/2023	Jaimie Mills	62-4310	Art Supplies		183.59
9010950568	02/16/2023	Ninja Coalition HQ, Inc.	62-5880	Jan 2023 Ninja Training Lessons		198.00
9010950569	02/16/2023	Rachel Dressel	62-4310	2/7 Costco Cooking Elective Groceries		65.92
9010950570	02/16/2023	Redding Area Bus Authority	62-5806	Jan 2023 RABA Youth Bus Passes		29.00
9010950571	02/16/2023	SPASCHAK, SARAH	62-5200	AeriesCon Meal Per Diem		87.00
9010951178	02/23/2023	Amazon, Inc	62-4510	File Folders		20.76
9010951179	02/23/2023	Jody Thornock	62-8699	Re-Issue Stale Dated Warranr 9010923424		61.00
9010951180	02/23/2023	Mission Linen & Uniform Serv	62-5530	2/16 Logo Mat Laundry Service		165.45
9010951181	02/23/2023	ODP Business Solutions, LLC	62-4310	Cardstock & Post it Notes	32.75	
				Copy Paper	81.94	
				Headphones	199.06	
				Poster Board	12.70	326.45
9010951182	02/23/2023	Pace Supply Corp	62-4540	Closet GasketZurn & Wax Ring	50.45	
				Return Closet GasketZurn & Wax Ring	43.39-	7.06
9010951183	02/23/2023	Perma - Bound Books	62-4310	Library Books		137.93
9010951184	02/23/2023	Rachel Dressel	62-4310	2/14 Costco Cooking Elective Groceries		142.54
9010951185	02/23/2023	Ray Morgan Company LLC	62-5620	Qtrly Copier Lease/Usage/Damage Surcharg		4,747.12
9010951186	02/23/2023	Redding Record Searchlight	62-5840	Help Wanted AD - Wang		125.63
9010951187	02/23/2023	Sammi Eddings	62-4310	Consumable Sch Supplies		10.78
9010951188	02/23/2023	Shasta - Trinity Schools Insurance Group - Dental	62-9551	Mar 2023 Dental Preimiums		6,046.15
9010951189	02/23/2023	Shasta - Trinity Schools Insurance Group - Vision	62-9552	Mar 2023 Vision Preimiums		1,237.50
9010951190	02/23/2023	Shasta -Trinity Schools Insurance Group - Medical	62-9550	Mar 2023 Medical Preimiums		49,692.00
9010951191	02/23/2023	Solution Tree	62-5200	Starting a Movement Workshp		749.00
<b>Total Number of Checks</b>					<b>94</b>	<b>140,250.15</b>

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
62	CharterSchoolsEnterprise	94	140,334.81

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 5 of 6

Checks Dated 02/01/2023 through 02/28/2023

Board Meeting Date March 14, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	94		140,334.81	
		Less Unpaid Sales Tax Liability			84.66	
		<b>Net (Check Amount)</b>			<b>140,250.15</b>	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Consent Agenda**

SUBJECT: Agenda Item 1.3 – Arts Education Month – March 2023

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve Arts Education Month Resolution

BACKGROUND:

The Governing Board of Redding School of the Arts declares March 2023 ARTS EDUCATION MONTH and encourages appropriate educational activities to commemorate this occasion

- See Attached: Arts Education Month Resolution

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Role of the Governing Board/Vision and Strategic Plan



# REDDING SCHOOL OF THE ARTS

## ARTS EDUCATION MONTH

**MARCH 2023**

**WHEREAS**, Arts Education, which includes dance, music, theater and the visual arts, is an essential part of basic education for all students, kindergarten through grade eight to provide for balanced learning and to develop the full potential of their minds; and

**WHEREAS**, through well-planned instruction and activities in the arts, children develop initiative, creative ability, self-expression, self-reflection, thinking skills discipline, a heightened appreciation of beauty and cross-cultural understanding; and

**WHEREAS**, experience in the arts develops insights and abilities central to the experience of life, and are collectively most important repositories of culture; and

**WHEREAS**, many national and state professional arts education associations hold celebrations in March focused on students' participation in the arts; and

**WHEREAS**, these celebrations give California schools a unique opportunity to focus on the value of the arts for all students, to foster cross-cultural understanding, to give recognition to the state's outstanding young artists, and to enhance public support for this important part of our curriculum; and

**NOW THEREFORE BE IT RESOLVED** that the Governing Board of Redding School of the Arts declares **March 2023 ARTS EDUCATION MONTH** and encourages appropriate educational activities to commemorate this occasion.

---

JEAN HATCH,  
RSA GOVERNING BOARD PRESIDENT

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Consent Agenda**

SUBJECT: Agenda Item 1.4– Attendance Clerk Job Description – 2<sup>nd</sup>  
Read

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve Attendance Clerk Job Description

BACKGROUND:

A final draft of the Attendance Clerk job description is presented for final approval. This is a new, part-time, classified position, which will work in conjunction with the School Registrar to meet the needs of the elementary and high school.

- See Attached: Attendance Clerk Job Description

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel

## Job Responsibilities Attendance Clerk

**POSITION PURPOSE/SUMMARY:** Under general direction of the Administration this position will provide and maintain accurate and timely entry of a variety of attendance and other data into various computer software programs. This position must work efficiently with service-oriented attitude in a fast paced, multiple interruption school environment; must maintain confidential student information and has direct contact with students, instructional staff, parents, and the public. The Attendance Clerk performs a variety of ~~difficult,~~ prescribed clerical duties requiring ~~good~~excellent communication skills; ~~utilizes~~ specialized knowledge and independent judgment involving frequent and responsible public contact. As an employee of Redding School of the Arts (RSA), this employee will follow the responsibilities and procedures as delineated in the RSA Employee Handbook.

### PRINCIPLE RESPONSIBILITIES

- Provides ~~for~~ accurate and timely entry of ~~a variety of~~ attendance, tardy, early release, and daily lunch count;
- Prepares and provides a daily list of absent~~ee~~ students;
- Prepares and maintains ~~data related to~~ attendance logs, free and reduced lunch information, and daily lunch count, including any necessary correspondence;
- Monitors, prepares and submits monthly attendance reports including: P1, P2, Annual Attendance Reports, PENSEC, 5<sup>th</sup> day Attendance Report for Charter authorizer, 20-Day Attendance Report for the county office, and other reports as needed by Charter authorizer;
- Completes independent study requests and corresponding paperwork;
- Prepares and sends out donation requests for elective classes;
- Prepares, assists and mails Truancy & Suspension Notifications / Dismissal Documents;
- Schedules and prepares paperwork for student meetings, ~~i.e.,~~ such as: Student Study Team Meetings, 504 Meetings, all other general education student meetings, etc.
- Use of Aeries Manage the following Aeries Student Information:
  - ~~To communicate~~ Communicate information with our school families (daily, texts, weekly phone calls);
  - Prints student attendance reports for teacher for End of Year filing;
  - Records/credits elective donations related to electives;
- Prepares and types letters, forms, records, reports, and other documents;
- Assists office staff in answering phones, greeting the public, and other routine activities as needed;
- Provides first aid and basic health care to ill and injured students; contact parents, the nurse or public safety agencies according to established guidelines; administer medications according to physician's directions;
- Communicates effectively with parents or guardians of students;

- Performs related duties as assigned;

## **KNOWLEDGE AND ABILITIES:**

### **KNOWLEDGE OF:**

- Modern office practices, procedures and equipment;
- Applicable sections of the State Education Code and other applicable laws;
- Correct English usage, grammar, spelling, punctuation and vocabulary both oral and written;
- Record-keeping techniques;
- Interpersonal skills using tact, patience and courtesy;
- Alpha and numeric filing systems;
- Telephone techniques and etiquette;

### **ABILITY TO:**

- Communicate and understand effectively both orally and in writing;
- Compose correspondence and written materials independently;
- Establish and maintain cooperative and effective working relationships with others;
- Maintain records and prepare reports;
- Meet schedules and time lines;
- Answer telephones and greet the public courteously;

## **EDUCATION AND EXPERIENCE:**

- Any combination equivalent to: graduation from high school and three years of increasingly responsible clerical or ~~secretarial~~ school office-experience.

## **LICENSE AND CERTIFICATES:**

- Must possess a valid California Driver's License

## **PHYSICAL DEMANDS:**

- Dexterity of hands and fingers to operate a computer keyboard;
- Hearing and speaking to exchange information in person and on the telephone;
- Seeing to read a variety of materials;
- Sitting for extended periods of time;
- Bending at the waist, kneeling or crouching to retrieve and maintain files;
- Reaching overhead, above the shoulders and horizontally to retrieve files;
- Persons performing service in this position classification-will exert 10 to 25 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects;
- May occasionally lift and stack heavy objects not to exceed 25 lbs;

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Consent Agenda**

SUBJECT: Agenda Item 1.5 – Attendance Clerk Calendar – 2<sup>nd</sup> Read

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve Attendance Clerk Calendar

BACKGROUND:

A final draft of the Attendance Clerk personnel calendar is presented for final approval. This classified position is scheduled to work a total of 197 days (Aug – Jun).

- See Attached: Attendance Clerk Personnel Calendar

REFERENCE:  
Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel

**REDDING SCHOOL OF THE ARTS  
2022-2023  
ATTENDANCE CLERK**

0

July 2022						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1st Quarter Ends: 10/14/2022 (42 days)  
 2nd Quarter Ends: 12/22/2022 (85 days)  
 3rd Quarter Ends: 3/17/2023 (131 days)  
 4th Quarter Ends: 5/26/2023 (175 days)  
**Release Times: K - 2nd @ 2:25 PM; 3rd - 8th @ 2:45 PM**  
**Grey Shaded = Student Attendance Days 175**  
**Yellow = Non-Instructional Work Days 11**  
**Holidays 11**  
**Total Contract Days 197**

13

August 2022						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

21

September 2022						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

21

October 2022						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

16

November 2022						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

16

December 2022						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

16

January 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

18

February 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

23

March 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

15

April 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						




22

May 2023						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

5

June 2023						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

HOLIDAYS/RECESSES	
Labor Day .....	Sept. 5th
Veteran's Day observed .....	Nov. 11th
<i>(by law must be Nov 11 if a weekday)</i>	
Thanksgiving Break .....	Nov. 21st - 25th
Christmas Holiday .....	Dec. 24th - 25th
Winter Break .....	Dec. 23rd - Jan. 9th
New Year's Holiday .....	Jan. 1st
Martin Luther King Day .....	Jan. 16th
President's Break .....	Feb. 20th - 21st
Spring Break .....	Apr. 10th - 17th
Memorial Day .....	May. 29th
Juneteenth .....	June 19th

IMPORTANT DATES	
School Meet & Greet .....	Aug. 15th
School Starts .....	Aug. 17th
Back to School Night .....	Aug. 23rd
Moon Festival .....	Sep. 9th
Parent/Teacher Conferences .....	Oct. 17th - Oct. 21st
Veterans Assembly .....	Nov. 10th
Theme Day .....	Nov. 18th & Apr. 7th
Chinese New Year (Year of the Rabbit) ..	Jan. 23rd
Celebration of the Arts/Open House	Mar. 8th
8th Grade Promotion .....	May. 25th
School Ends .....	May. 26th
*Snow Day/Emergency Make-Up Day:	May. 30th
Professional Development Day	
Federal and State Holidays	
Minimum Days	 K - 2nd @ 12:40 PM; 3rd - 8th @ 1:00 PM

RSA Board Approved:  
 RSA Board Amended:

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Consent Agenda**

**SUBJECT:** Agenda Item 1.6 – 2023/24 Elementary & High School  
Instructional Calendars – 2<sup>nd</sup> Read

**PREPARER:** Lane Carlson

**RECOMMENDATION:** Motion to Approve Instructional Calendars

**BACKGROUND:**

The Governing Board will approve the final drafts of the 2023/24 Instructional Calendars for K-8 Elementary & High School.

- See Attached: 2023-24 K-8 Instructional Calendar Final Draft
- See Attached: 2023-24 High School Instructional Calendar Final Draft

**REFERENCE:**

RSA Policies & Procedures Manual/Curriculum & Instructional Policies/School Calendar Policy

# REDDING SCHOOL OF THE ARTS 2023-2024 K-8 INSTRUCTIONAL CALENDAR

0

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1st Trimester Ends 11/03/23 (57 Days)  
2nd Trimester Ends 02/16/24 (113 Days)  
3rd Trimester Ends: 05/30/24 (175 days)

**Grey/Green Shaded = Student Attendance Days** **175**  
**School Starts @ 8:00 AM**  
**Release Times: K - 2nd @ 2:25 PM; 3rd - 8th @ 2:45 PM**  
**Minimum Day Release K - 2nd @ 12:55 PM; 3rd - 8th @ 1:15 PM**

12

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

20

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

22

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

16

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

15

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

16

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

20

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

17

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

21

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

0




June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### HOLIDAYS/RECESSES

Labor Day .....	Sept. 4th
Veteran's Day observed .....	Nov. 10th
<i>(by law must be Nov 11 if a weekday)</i>	
Thanksgiving Break .....	Nov. 20th - 24th
Winter Break .....	Dec. 22nd - Jan. 8th
New Year's Holiday .....	Jan. 1st
Martin Luther King Day .....	Jan. 15th
President's Break .....	Feb. 19th - Feb 23rd
Spring Break .....	Mar 29 - April 5th
Memorial Day .....	May. 27th

### IMPORTANT DATES

School Meet & Greet .....	Aug. 14th
School Starts .....	Aug. 16th
Back to School Night .....	Aug. 22nd
Moon Festival .....	Sep. 29th
Parent/Teacher Conferences .....	Oct. 16th - Oct. 20th
Veterans Assembly .....	Nov. 9th
Theme Days .....	Nov. 17th & Apr. 26th
Chinese New Year (Year of the Dragon) ..	Feb. 9th
Celebration of the Arts/Open House	TBD
8th Grade Promotion .....	May. 29th
School Ends .....	May. 30th
*Snow Day/Emergency Make-Up Day:	March 29th

Staff Professional Development Day   
Federal and State Holidays   
Minimum Days 

RSA Board Approved:  
RSA Board Amended:



# REDDING SCHOOL OF THE ARTS 2023-2024 HIGH SCHOOL INSTRUCTIONAL CALENDAR

0

12

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1st Quarter Ends: 10/13/2023 (42 days)  
 2nd Quarter Ends: 12/21/2023 (85 days)  
 3rd Quarter Ends: 3/20/2024 (131 days)  
 4th Quarter Ends: 5/30/2024 (175 days)

**Grey/Green Shaded = Student Attendance Days** **175**

**School Starts @ 8:20 AM**

**Release Times: 9-12 (6th Period) @ 2:45 PM; (7th Period) @ 3:37 PM**

**Min. Day Release: 9-12 (6th Period) @1:00 PM; (7th Period) @ 2:00 PM**

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

20

22

16

15

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16

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20

17

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

21




21

0

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

HOLIDAYS/RECESSES	
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Winter Break .....	Dec. 22nd - Jan. 8th
New Year's Holiday .....	Jan. 1st
Martin Luther King Day .....	Jan. 15th
President's Break .....	Feb. 19th - Feb 23rd
Spring Break .....	Mar 29 - April 5th
Memorial Day .....	May. 27th

IMPORTANT DATES	
School Meet & Greet .....	Aug. 14th
School Starts .....	Aug. 16th
Back to School Night .....	Aug. 22nd
Veterans Assembly .....	Nov. 10th
Fall Semester Finals .....	Dec. 19th - 21st
Spring Semester Finals .....	May. 28th - 30th
School Ends .....	May. 30th
*Snow Day/Emergency Make-Up Day:	May. 29th
Staff Professional Development Day	
Federal and State Holidays	
Minimum Days	

RSA Board Approved:  
RSA Board Amended:

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Consent Agenda**

SUBJECT: Agenda Item 1.7 – Approve Amended 2022/23 Classified Salary Schedule Effective 7/1/2022

PREPARER: Lane Carlson

RECOMMENDATION: Motion to Approve the Amended Salary Schedule

BACKGROUND:

RSA is proposing to amend the classified salary schedule to reflect the addition of the new Attendance Clerk to the list of Category C positions retro to 7/1/2022.

- See Attached: Amended Classified Salary Schedule

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Finance & Budget

# Redding School of the Arts

## Classified Salary Schedule for 2022/23

Effective July 1, 2022

Step	Elect *						
A	B	C	D	E	F		
1	\$ 15.45	\$ 15.60	\$ 15.76	\$ 17.63	\$ 23.11	\$ 30.13	
2	\$ 15.47	\$ 15.63	\$ 15.78	\$ 18.09	\$ 23.74	\$ 35.28	
3	\$ 15.50	\$ 15.66	\$ 15.81	\$ 18.57	\$ 24.39	\$ 40.43	
4	\$ 15.52	\$ 15.68	\$ 16.17	\$ 19.07	\$ 25.07		
5	\$ 15.54	\$ 15.90	\$ 16.59	\$ 19.58	\$ 25.76		
6	\$ 15.56	\$ 16.33	\$ 17.03	\$ 20.11	\$ 26.46		
7	\$ 15.65	\$ 16.76	\$ 17.47	\$ 20.65	\$ 27.19		
8	\$ 15.72	\$ 17.20	\$ 17.93	\$ 21.21	\$ 27.94		
9	\$ 15.80	\$ 17.43	\$ 18.18	\$ 21.50	\$ 28.34		
10	\$ 15.88	\$ 17.66	\$ 18.41	\$ 21.77	\$ 28.73		
11	\$ 16.04	\$ 17.88	\$ 18.66	\$ 22.08	\$ 29.13		
12	\$ 16.20	\$ 18.14	\$ 18.91	\$ 22.38	\$ 29.52		
13	\$ 16.22	\$ 18.36	\$ 19.16	\$ 22.69	\$ 29.94		
14	\$ 16.24	\$ 18.60	\$ 19.47	\$ 22.99	\$ 30.36		
15	\$ 16.27	\$ 18.86	\$ 19.67	\$ 23.31	\$ 30.78		
16	\$ 16.27	\$ 19.10	\$ 19.95	\$ 23.60	\$ 31.23		
17	\$ 16.27	\$ 19.36	\$ 20.22	\$ 23.96	\$ 31.65		
18	\$ 16.27	\$ 19.36	\$ 20.22	\$ 24.28	\$ 32.09		
19	\$ 16.27	\$ 19.36	\$ 20.22	\$ 24.28	\$ 32.19		
20	\$ 16.27	\$ 19.36	\$ 20.22	\$ 24.28	\$ 32.29		

**RSA - Categories**

Grade A - After Sch Care Para 1, Classroom Para, Student Supervision Para

Grade B - After Sch Care Para II, Classroom Para II, Custodian/Maint 1, Lead Yard Supv Para, Office Clerk, Teach Assist

Grade C - After Sch Care Supervisor, **Attendance Clerk**, Health Clerk, Library Info Specialist, Receptionist, SpEd Para

Grade D - Ampitheater Tech, Facilities Mech Tech, School Secretary, Tech Support

Grade E - Administrative Assistant, Attendance (SISAT), IT Supervisor, Payroll/HR Tech

Grade F - Speciality Elective Paraprofessionals/Instructors i.e. Mandarin, Drama, etc. applies to those working

\* Elective Not Step related

\* Elective Hourly Substitute Pay Rate: \$25.00

Stipends: \$250 AA Degree  
\$500 BA Degree

Effective July 1, 2022, Employees will be eligible for longevity pay of 3% for 21-24 years of service and 5% for 25+ years of service. Longevity pay is to be implemented as of July 1 after the year the employee completes the required 20 or 24 years of consecutive service with RSA

RSA Board Approved: 6/7/2022

Board Amended: 9/13/2022

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Financial Reporting**

SUBJECT: Agenda Item 2.1 – Finance Committee Meeting Update

PREPARER: Lisa Stewart

RECOMMENDATION: Discussion

BACKGROUND:

The Finance Committee will report out on their 2/27/23 & 3/6/23 meetings. The board will review the committee's budget recommendation for Second Interim Budget.

- See Attached: Committee Recommendation

REFERENCE:

Finance Committee Minutes

## Memorandum



REDDING SCHOOL of the ARTS

Where Education and the Arts Connect

Date: Mar 14, 2023

To: RSA, Inc. Governing Board

From: Finance Committee  
Lane Carlson, Executive Director

Re: Second Interim Budget

Members of the Finance Committee: Lisa Stewart, RSA Governing Board Treasurer, Laura Dunaj (Certificated Staff Rep) Linda Schexnayder, (Classified Staff Rep), Abby Schanuth (Community Member), Cathleen Serna and Robyn Stamm, (Director Business) Lane Carlson, (Exec Director)

Report on Second Interim Budget Development:

The finance committee met two times to review the assumptions, budgets and completed the review of four of the five specific items requested by the Governing Board:

1. Review 2nd Interim Budget using anticipated revenues based on anticipated P-2 ADA.
2. Expenditures should be reviewed to line up with anticipated revenue, such as materials/supplies, staffing, professional development, ESSER II & III funding, Expanded Learning Opportunities funding, Educator Effectiveness Block funding, Federal and State, etc. (per year to date expenditures and costs associated with LCAP, Title 1, Title 2, Title 4 for the remainder of the year.
3. Ensure the budget maintains a 20% board designated reserve over MYP.
4. Prepare/review MYP for fiscal solvency.
5. Review potential COLA increase to Reg Ed & MTSS Certificated Salary and Classified Hourly Schedules, comparable to other local area schools, including statutory employer contributions. (#5 tabled until next Finance Committee meeting)

Recommendation:

1. We have reviewed the financial reports and recommend that the board adopt the second interim budget.
2. We have reviewed the Multiple Year Projection (MYP) and recommend adopting the proposed MYP.

Suggestions for future planning:

1. The Finance Committee will continue to review Certificated Salary Schedules to include K-12 competitiveness and potential COLA increase for all staff if appropriate.
2. Continue to update MYP assumptions as we know more about the staffing and educational program for the high school.
3. Continue to update MYP assumptions according to construction costs.

In conclusion, we are pleased to recommend a reasonable budget for 2022-2023 that will maintain the board goal of 20% reserve for uncertainty and plan for the high school expansion. Additionally, the Finance Committee, as requested by the Governing board, is assured that the long-term fiscal needs of the school are represented and this Second Interim Budget demonstrates the school is fiscally solvent for the next three years. Planned deficit spending represents one-time expenses related to high school expansion.

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Financial Reporting**

SUBJECT: Agenda Item 2.2 – 2022/23 Second Interim Budget & MYP

PREPARER: Robyn Stamm

RECOMMENDATION: Discussion/Action to Approve Second Interim Budget

BACKGROUND:

The board will review year-to-date financial activity through January 31, 2023 and approve the Second Interim Budget & MYP. The report submission is due to the state by 3/15.

- See Attached: Second Interim Budget & MYP Report

REFERENCE:

RSA Fiscal Policies & Procedures Manual/Budgeting & Cash Flow Management Policy



REDDING SCHOOL of the ARTS  
WHERE EDUCATION AND THE ARTS CONNECT

**2022-2023**  
**SECOND INTERIM BUDGET**

**Presented to the Board of Trustees**  
**March 14, 2023**

**REDDING SCHOOL OF THE ARTS  
2022/2023 SECOND INTERIM BUDGET  
RECOMMENDED FOR BOARD APPROVAL  
MARCH 14, 2023**

**BUDGET DEVELOPMENT AND OVERVIEW**

The Second Interim Budget for 2022/2023 has been prepared based on estimated revenues and expenditures for the current year and two subsequent years. The budget is prepared based on the guidelines received from the State and includes the current personnel and operations of the charter. This report provides financial information as of January 31, 2023.

Direction to the Finance committee, following the March 6th Governance meeting, were as follows and are included in the Second Interim Budget for 2022/2023:

1. Review Second Interim Budget, anticipated revenue and base changes on anticipated ADA;
2. Expenditures should be reviewed to line up with anticipated revenue, such as materials/supplies, staffing, professional development, Federal and State, etc. for the remainder of the year;
3. Provide recommendation to the Board for approving the Second Interim report.

The school continued to operate in a conservative budget mode through the end of the 2021/2022 year which resulted in an increase of ending fund balance of approximately \$2.7 million.

The Second Interim Budget is presented based on the State’s Enacted 2022/2023 Budget. It also includes assumptions and projections made with the best information available for the reporting period, and the documents attached are primarily State required reports, but also include Charter documents that provide additional related financial details. Key information includes the budget assumptions, multi-year projections, and cash flow reports.

Below are the planning factors from the 2022/2023 State Enacted Budget.

Planning Factors	2022/2023	2023-2024	2024-2025
LCFF Statutory COLA	6.56%	8.13%	3.54%
STRS Employer Rates	19.10%	19.10%	19.10%
PERS Employer Rates	25.37%	27.00%	28.10%
Lottery – Unrestricted per ADA	\$170	\$170	\$170
Lottery – Prop. 20 per ADA	\$67	\$67	\$67
Mandated Block Grant: K-8 per ADA	\$18.34	\$19.83	\$39.12
Mandated Block Grant: 9-12 per ADA	\$50.98	\$55.12	\$57.07
State Unemployment Insurance	0.50%	0.20%	0.20%



The Local Control Funding Formula (LCFF) for 2022/2023 includes a 6.70% one-time augmentation to base grants.

Additional One Time Federal and State funds for 2022/2023 are the Art, Music & Instructional Materials Block Grant and the Learning Recovery Emergency Block Grant. These grants add \$710,228 to the charter funds. Each grant has a different date for fully expending funds received and are restricted funds.

## **ENROLLMENT AND ADA ASSUMPTIONS**

Enrollment is projected to be 602 for 2022/2023, this is down from the 622 projected at Adopted Budget. ADA remains the most significant factor for determining charter income. ADA, not enrollment, is the factor which determines the number of funding days students generate. Charter schools receive most of their income based on attendance; a charter loses money every day a student is absent. Since the State only pays the charter on actual attendance, not all of the costs of setting up the instructional program are recouped, unless every student attends every day. Even small fluctuations in the charter's ADA can mean tens of thousands of dollars as a gain or loss of income. The ADA projections show a slight increase for 2023/2024 through 2024/2025.

2022/2023:	602	
2023/2024:	656	(estimated that students will return and the High School will be enforce with 78 students)
2024/2025:	721	(estimated that students will return and the High School will be enforce with 130 students)

Charter ADA has been estimated at approximately 96% of enrollment. This includes approximately 68.16 ADA in Home School for 2022/2023.

2022/2023:	577.92
2023/2024:	632.64
2024/2025:	692.16

## **STAFFING ASSUMPTIONS**

Certificated staffing is now at 31.26 FTE for 2022/2023 plus 3.5 admin and 6 special education certificated staff. Classified FTE is approximately 21.59 FTE plus 1 admin for 2022/2023. Salary schedules have been implemented that meet the January 1, 2023 minimum wage increase.

## **CONTRIBUTIONS to RESTRICTED PROGAMS**

RSA is projected to contribute \$189,135 of unrestricted funds to restricted programs, the majority of this going to special education. North State JPA had a balance of \$75,227 remaining in the treasury that's been dispersed to RSA and allocated to special ed, the remaining balanced reduced the contribution from unrestricted funds in 2022/2023. The contribution in the out years has been increased.

## **MULTI-YEAR PROJECTION AND CASH FLOW**

The district's multi-year projection shows the following net increases/(decreases) in Fund Balance:

2022/2023:	+515,826
2023/2024:	+386,734
2024/2025:	+318,321

The cash flow projection for 2022/2023 shows sufficient cash for the fiscal year.

## **CHANGES ASSUMED IN THE MYP BY THE FINANCE COMMITTEE AND ADMINISTRATION**

1. Add 3.5 Teachers for the high school and an additional 3 high school teachers the second subsequent year;
2. Increase Vice Principal FTE to 1.0;
3. Increased employer costs in PERS in future years, 1.63% in 2023/2024 & 1.10% in 2024/2025;
4. Assumes three staff members to retire over the next MYP cycle and replaced with less experienced staff members;
5. Estimated costs for expanding into High School have been budgeted in all three years.

## **CURRENT YEAR**

### **REVENUE SUMMARY**

#### **REVENUE LIMIT**

The Second Interim projected LCFF State Aid Income is \$6,038,141. This is an increase of \$39,109 from First Interim Budget due to a slight increase in ADA and a TK add on to the LCFF calculator.

#### **FEDERAL REVENUE**

The Federal Revenue projection at this time is \$493,947, a decrease of \$78,382 over the First Interim Budget. This is mostly due to budgeting one time federal dollars to match expenditures and deferring balances to the following out years.

#### **STATE REVENUE**

State Revenue is projected to be \$2,200,250, which is \$113,613 more than the First Interim Budget. This is due to additional money received from the UPK planning and implementation program, underestimating State SPED dollars and additional mental health dollars.

## **LOCAL REVENUE**

Local Revenue is projected to be \$342,055, which is an increase of \$32,979 compared to First Interim. This is due to the receipt of local grants obtained by RSA and matching the revenue received from contract services to the expenditures.

## **EXPENDITURES**

### **CERTIFICATED SALARIES**

Certificated salaries are projected to be \$3,023,413, which is an increase of \$15,297 when compared to the First Interim Budget. This is due to increased sub cost, extra duty and stipend cost.

### **CLASSIFIED SALARIES**

Classified salaries are projected to be \$992,868, which is \$6,468 more than the First Interim Budget. This is due to sub and extra duty cost.

### **EMPLOYEE BENEFITS**

Employee benefits are projected to be \$2,016,680, which is a decrease of \$9,814 compared to the First Interim Budget. This reflects vacancies budgeted at First Interim with benefits that were never filled or filled with current employees filling in as extra duty.

### **BOOKS AND SUPPLIES**

Books and supplies are projected to be \$565,736, which is a decrease of \$71,193 compared to the First Interim Budget. This is primarily due to over estimating textbook, Chromebook and wireless access points expenses during First Interim.

### **CONTRACTED SERVICES AND OTHER OPERATING EXPENSES**

Services and other operating expenses are projected to be \$1,959,869, which is an increase of \$29,845 over the First Interim Budget. This increase is due to an increase to travel and conference, legal fees and increasing utility expenses.

## **ENDING BALANCE**

The projected 2022/2023 Ending Balance includes the following:

Restricted Reserve	\$ 1,215,108
Reserve for Net Assets	57,760
7.5% Economic Uncertainties	620,496
Board Assigned 2 Months Payroll	971,000
Board Assigned High School Building	70,000
Board Assigned Deferred Maintenance	190,719
Board Assigned Technology Replacement	190,719
Total Ending Fund Balance, June 30, 2023	<u>\$3,315,802</u>

**COMPARISON OF REVENUES AND EXPENDITURES  
2022-2023 SECOND INTERIM BUDGET**

		2022/2023 FIRST INTERIM BUDGET			2022/2023 SECOND INTERIM BUDGET					
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted Variance	Restricted Variance	Total Variance
<b>REVENUES</b>										
LCFF Revenue Sources	8010 - 8099	5,999,032	0	5,999,032	6,038,141	0	6,038,141	39,109	0	39,109
Federal Revenues	8100 - 8299	0	572,329	572,329	0	493,947	493,947	0	(78,382)	(78,382)
Other State Revenues	8300 - 8599	99,508	1,987,129	2,086,637	99,644	2,100,606	2,200,250	136	113,477	113,613
Other Local Revenues	8600 - 8799	144,757	164,319	309,076	158,028	184,027	342,055	13,271	19,708	32,979
Interfund Transfers In	8910 - 8929	0	0	0	0	0	0	0	0	0
Other Sources	8930 - 8979	0	0	0	0	0	0	0	0	0
Contributions	8980 - 8999	(317,698)	317,698	0	(189,135)	189,135	0	128,563	(128,563)	0
<b>TOTAL REVENUES</b>		<b>5,925,599</b>	<b>3,041,475</b>	<b>8,967,074</b>	<b>6,106,678</b>	<b>2,967,715</b>	<b>9,074,393</b>	<b>181,079</b>	<b>(73,760)</b>	<b>107,319</b>
<b>EXPENDITURES</b>										
Certificated Salaries	1000 - 1999	2,498,040	510,076	3,008,116	2,506,514	516,899	3,023,413	8,474	6,823	15,297
Classified Salaries	2000 - 2999	750,838	235,562	986,400	739,927	252,941	992,868	(10,911)	17,379	6,468
Employee Benefits	3000 - 3999	1,251,470	775,024	2,026,494	1,237,102	779,578	2,016,680	(14,368)	4,554	(9,814)
Books and Supplies	4000 - 4999	308,117	328,812	636,929	328,819	236,917	565,736	20,702	(91,895)	(71,193)
Services, Other Operating Expenses	5000 - 5999	1,664,888	265,136	1,930,024	1,627,359	332,510	1,959,869	(37,529)	67,374	29,845
Capital Outlay	6000 - 6999	0	0	0	0	0	0	0	0	0
Other Outgo (excluding indirect)	7100 - 7499	0	0	0	0	0	0	0	0	0
Direct Support / Indirect Costs	7300 - 7399	0	0	0	(6,050)	6,050	0	(6,050)	6,050	0
Interfund Transfers Out	7610 - 7629	0	0	0	0	0	0	0	0	0
Other Uses	7630 - 7699	0	0	0	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>		<b>6,473,353</b>	<b>2,114,610</b>	<b>8,587,963</b>	<b>6,433,671</b>	<b>2,124,895</b>	<b>8,558,566</b>	<b>(39,682)</b>	<b>10,285</b>	<b>(29,397)</b>
NET INCREASE/DECREASE IN FUND BALANCE		(547,754)	926,865	379,111	(326,993)	842,820	515,827	220,761	(84,045)	136,716
<b>BEGINNING BALANCE</b>		<b>2,427,787</b>	<b>372,288</b>	<b>2,800,075</b>	<b>2,427,687</b>	<b>372,288</b>	<b>2,799,975</b>	<b>(100)</b>	<b>0</b>	<b>(100)</b>
<b>Audit/Other Restatement Adjustments</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENDING BALANCE</b>		<b>1,880,033</b>	<b>1,299,153</b>	<b>3,179,186</b>	<b>2,100,694</b>	<b>1,215,108</b>	<b>3,315,802</b>	<b>220,661</b>	<b>(84,045)</b>	<b>136,616</b>

Funded LCFF ADA

578.88

577.92

**2022-23 PRELIMINARY BUDGET  
MULTI-YEAR PROJECTION  
Redding School of the Arts**

		2022-23 Second Interim Budget			2023-24 Projected			2024-25 Projected		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>REVENUES</b>	<b>Object</b>									
LCFF Revenue Sources	8010 - 8099	6,038,141	0	6,038,141	7,029,833	0	7,029,833	8,091,903	0	8,091,903
Federal Revenues	8100 - 8299	0	493,947	493,947	0	459,581	459,581	0	282,769	282,769
Other State Revenues	8300 - 8599	99,194	2,100,606	2,199,800	113,795	1,390,026	1,503,821	129,862	1,286,926	1,416,788
Other Local Revenues	8600 - 8799	158,478	184,027	342,505	154,832	193,466	348,298	157,115	212,098	369,213
Interfund Transfers In	8910 - 8929	0	0	0	0	0	0	0	0	0
Other Sources	8930 - 8979	0	0	0	0	0	0	0	0	0
Contributions	8980 - 8999	(189,135)	189,135	0	(240,336)	240,336	0	(252,353)	252,353	0
<b>TOTAL REVENUES</b>		<b>6,106,678</b>	<b>2,967,715</b>	<b>9,074,393</b>	<b>7,058,124</b>	<b>2,283,409</b>	<b>9,341,533</b>	<b>8,126,527</b>	<b>2,034,146</b>	<b>10,160,673</b>
<b>EXPENDITURES</b>	<b>Object</b>									
Certificated Salaries	1000 - 1999	2,506,514	516,899	3,023,413	2,892,056	537,685	3,429,741	3,150,517	524,942	3,675,459
Classified Salaries	2000 - 2999	739,927	252,941	992,868	760,212	228,857	989,069	838,550	231,102	1,069,652
Employee Benefits	3000 - 3999	1,237,102	779,578	2,016,680	1,377,975	760,458	2,138,433	1,526,410	758,399	2,284,809
Step and Column		0	0	0	10,151	2,179	12,330	10,354	2,223	12,577
STRS		0	0	0	0	0	0	0	0	0
PERS		0	0	0	2,580	1,339	3,919	1,770	918	2,688
Books and Supplies	4000 - 4999	328,819	236,917	565,736	313,895	204,431	518,326	290,864	240,331	531,195
Services, Other Operating Expenses	5000 - 5999	1,627,359	332,510	1,959,869	1,515,542	256,987	1,772,529	2,005,688	154,336	2,160,024
Capital Outlay	6000 - 6599	0	0	0	90,000	0	90,000	105,000	0	105,000
Other Outgo	7100 - 7499	0	0	0	0	0	0	0	0	0
Direct Support / Indirect Costs	7300 - 7399	(6,050)	6,050	0	(6,085)	6,085	0	(5,858)	5,858	0
Interfund Transfers Out	7610 - 7629	0	0	0	0	0	0	0	0	0
Other Uses	7630 - 7699	0	0	0	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>		<b>6,433,671</b>	<b>2,124,895</b>	<b>8,558,566</b>	<b>6,956,326</b>	<b>1,998,021</b>	<b>8,954,347</b>	<b>7,923,295</b>	<b>1,918,109</b>	<b>9,841,404</b>
<b>NET INCREASE/DECREASE IN FUND BALANCE</b>		<b>(326,993)</b>	<b>842,820</b>	<b>515,827</b>	<b>101,798</b>	<b>285,388</b>	<b>387,186</b>	<b>203,232</b>	<b>116,037</b>	<b>319,269</b>
<b>BEGINNING BALANCE</b>		<b>2,427,687</b>	<b>372,288</b>	<b>2,799,975</b>	<b>2,100,694</b>	<b>1,215,108</b>	<b>3,315,802</b>	<b>2,202,492</b>	<b>1,500,496</b>	<b>3,702,988</b>
<b>Audit Adjustment</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENDING BALANCE</b>		<b>2,100,694</b>	<b>1,215,108</b>	<b>3,315,802</b>	<b>2,202,492</b>	<b>1,500,496</b>	<b>3,702,988</b>	<b>2,405,724</b>	<b>1,616,533</b>	<b>4,022,257</b>

**Components of Ending Fund Balance**

Restricted Reserve		1,215,108	1,215,108		1,500,496	1,500,496		1,616,533	1,616,533
Reserve for Net Assets	57,760		57,760	30,269	-	30,269	31,782	-	31,782
7.5% Economic Uncertainties	620,496		620,496	649,190	-	649,190	713,502	-	713,502
Board Assigned 2 months Payroll	971,000		971,000	1,130,000		1,130,000	1,228,920		1,228,920
Board Assigned High School Building	70,000		70,000	-					
Board Assigned Deferred Maintenance	190,719		190,719	196,516		196,516	215,760		215,760
Board Assigned Technology Replacement	190,719		190,719	196,516		196,516	215,760		215,760
<b>Total Ending Fund Balance</b>		<b>2,100,694</b>	<b>1,215,108</b>	<b>3,315,802</b>	<b>2,202,492</b>	<b>1,500,496</b>	<b>3,702,988</b>	<b>2,405,724</b>	<b>1,616,533</b>

Funded LCFF ADA

577.92

650.88

710.40

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
<b>A. REVENUES</b>								
1) LCFF Sources		8010-8099	6,029,662.00	6,038,141.00	3,089,611.86	6,038,141.00	0.00	0.0%
2) Federal Revenue		8100-8299	547,383.00	493,947.00	681,041.89	493,947.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,038,415.00	2,200,250.00	906,461.80	2,200,250.00	0.00	0.0%
4) Other Local Revenue		8600-8799	364,739.00	342,055.00	217,922.61	342,055.00	0.00	0.0%
5) TOTAL, REVENUES			7,980,199.00	9,074,393.00	4,895,038.16	9,074,393.00		
<b>B. EXPENSES</b>								
1) Certificated Salaries		1000-1999	2,860,834.00	3,023,413.00	1,770,181.31	3,023,413.00	0.00	0.0%
2) Classified Salaries		2000-2999	957,705.00	992,868.00	518,719.17	992,868.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,989,423.00	2,016,680.00	865,464.54	2,016,680.00	0.00	0.0%
4) Books and Supplies		4000-4999	635,934.00	565,736.00	336,474.32	565,736.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	1,845,667.00	1,959,869.00	919,909.34	1,959,869.00	0.00	0.0%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			8,289,563.00	8,558,566.00	4,410,748.68	8,558,566.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(309,364.00)	515,827.00	484,289.48	515,827.00		
<b>D. OTHER FINANCING SOURCES/USES</b>								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
<b>E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)</b>			(309,364.00)	515,827.00	484,289.48	515,827.00		
<b>F. NET POSITION</b>								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	2,636,783.00	2,799,975.00		2,799,975.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,636,783.00	2,799,975.00		2,799,975.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			2,636,783.00	2,799,975.00		2,799,975.00		
2) Ending Net Position, June 30 (E + F1e)			2,327,419.00	3,315,802.00		3,315,802.00		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	290,473.00	1,215,108.00		1,215,108.00		
c) Unrestricted Net Position		9790	2,036,946.00	2,100,694.00		2,100,694.00		
<b>LCFF SOURCES</b>								
Principal Apportionment								
State Aid - Current Year		8011	5,043,059.00	5,070,486.00	2,549,308.00	5,070,486.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Education Protection Account State Aid - Current Year		8012	119,424.00	115,584.00	51,507.00	115,584.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	867,179.00	852,071.00	488,796.86	852,071.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, LCFF SOURCES</b>			<b>6,029,662.00</b>	<b>6,038,141.00</b>	<b>3,089,611.86</b>	<b>6,038,141.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>FEDERAL REVENUE</b>								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	79,093.00	67,500.00	0.00	67,500.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	20,933.00	20,933.59	20,933.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	59,422.00	56,836.00	36,703.00	56,836.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	11,139.00	11,139.00	2,108.99	11,139.00	0.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
	3040, 3060, 3061, 3150, 3155, 3180, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	10,000.00	10,000.00	2,500.00	10,000.00		0.0%
Other NCLB / Every Student Succeeds Act							0.00	
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	387,729.00	327,539.00	618,796.31	327,539.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>547,383.00</b>	<b>493,947.00</b>	<b>681,041.89</b>	<b>493,947.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER STATE REVENUE</b>								
Other State Apportionments								
Special Education Master Plan								
Current Year	6500	8311	350,565.00	482,888.00	192,192.00	482,888.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	12,360.00	11,633.00	9,446.00	11,633.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	142,652.00	123,741.00	55,098.43	123,741.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	532,838.00	1,581,988.00	649,725.37	1,581,988.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>1,038,415.00</b>	<b>2,200,250.00</b>	<b>906,461.80</b>	<b>2,200,250.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER LOCAL REVENUE</b>								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	28,000.00	28,000.00	8,934.97	28,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	228,439.00	159,387.00	80,841.01	159,387.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	108,300.00	154,668.00	128,146.63	154,668.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>364,739.00</b>	<b>342,055.00</b>	<b>217,922.61</b>	<b>342,055.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>7,980,199.00</b>	<b>9,074,393.00</b>	<b>4,895,038.16</b>	<b>9,074,393.00</b>		
<b>CERTIFICATED SALARIES</b>								
Certificated Teachers' Salaries		1100	2,096,725.00	2,280,691.00	1,348,826.31	2,280,691.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	396,592.00	347,786.00	203,286.64	347,786.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	367,517.00	394,936.00	218,068.36	394,936.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			<b>2,860,834.00</b>	<b>3,023,413.00</b>	<b>1,770,181.31</b>	<b>3,023,413.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>CLASSIFIED SALARIES</b>								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Classified Instructional Salaries		2100	272,008.00	290,608.00	155,733.31	290,608.00	0.00	0.0%
Classified Support Salaries		2200	224,921.00	230,042.00	112,803.93	230,042.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	58,344.00	61,606.00	33,193.85	61,606.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	359,077.00	362,872.00	194,278.44	362,872.00	0.00	0.0%
Other Classified Salaries		2900	43,355.00	47,740.00	22,709.64	47,740.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			<b>957,705.00</b>	<b>992,868.00</b>	<b>518,719.17</b>	<b>992,868.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>EMPLOYEE BENEFITS</b>								
STRS		3101-3102	998,391.00	1,017,946.00	335,130.84	1,017,946.00	0.00	0.0%
PERS		3201-3202	247,207.00	240,436.00	105,820.59	240,436.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	115,291.00	114,150.00	61,838.98	114,150.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	575,300.00	575,377.00	330,022.43	575,377.00	0.00	0.0%
Unemployment Insurance		3501-3502	18,891.00	20,279.00	11,528.16	20,279.00	0.00	0.0%
Workers' Compensation		3601-3602	34,343.00	38,492.00	16,182.18	38,492.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	10,000.00	4,941.36	10,000.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			<b>1,989,423.00</b>	<b>2,016,680.00</b>	<b>865,464.54</b>	<b>2,016,680.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>BOOKS AND SUPPLIES</b>								
Approved Textbooks and Core Curricula Materials		4100	85,500.00	85,400.00	52,279.39	85,400.00	0.00	0.0%
Books and Other Reference Materials		4200	1,500.00	2,540.00	781.48	2,540.00	0.00	0.0%
Materials and Supplies		4300	357,034.00	365,958.00	214,443.39	365,958.00	0.00	0.0%
Noncapitalized Equipment		4400	191,900.00	111,838.00	68,970.06	111,838.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			<b>635,934.00</b>	<b>565,736.00</b>	<b>336,474.32</b>	<b>565,736.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SERVICES AND OTHER OPERATING EXPENSES</b>								
Subagreements for Services		5100	23,848.00	20,000.00	10,124.76	20,000.00	0.00	0.0%
Travel and Conferences		5200	85,758.00	214,729.00	51,051.11	214,729.00	0.00	0.0%
Dues and Memberships		5300	5,210.00	5,732.00	3,536.85	5,732.00	0.00	0.0%
Insurance		5400-5450	256,535.00	225,535.00	176,705.00	225,535.00	0.00	0.0%
Operations and Housekeeping Services		5500	117,765.00	101,965.00	56,735.94	101,965.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	251,850.00	355,117.00	332,796.05	355,117.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and								
Operating Expenditures		5800	930,357.00	894,275.00	226,290.28	894,275.00	0.00	0.0%
Communications		5900	174,344.00	142,516.00	62,669.35	142,516.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENSES</b>			<b>1,845,667.00</b>	<b>1,959,869.00</b>	<b>919,909.34</b>	<b>1,959,869.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>DEPRECIATION AND AMORTIZATION</b>								
Depreciation Expense		6900	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense—Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, DEPRECIATION AND AMORTIZATION</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			8,289,563.00	8,558,566.00	4,410,748.68	8,558,566.00		
<b>INTERFUND TRANSFERS</b>								
<b>INTERFUND TRANSFERS IN</b>								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>								
<b>SOURCES</b>								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>USES</b>								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2022-23 Projected Totals
2600	Expanded Learning Opportunities Program	340,823.00
6266	Educator Effectiveness, FY 2021-22	81,519.00
6300	Lottery: Instructional Materials	134,555.00
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	235,877.00
7425	Expanded Learning Opportunities (ELO) Grant	13,642.00
7435	Learning Recovery Emergency Block Grant	367,152.00
8210	Student Activity Funds	31,276.00
9010	Other Restricted Local	10,264.00
Total, Restricted Net Position		1,215,108.00

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools.						
Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
<b>1. Total Charter School Regular ADA</b>	597.12	597.12	578.88	577.92	(19.20)	-3.0%
<b>2. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0.0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0.0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0.0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)</b>	0.00	0.00	0.00	0.00	0.00	0.0%
<b>3. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0.0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0.0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0.0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0.0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0.0%
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)</b>	0.00	0.00	0.00	0.00	0.00	0.0%
<b>4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)</b>	597.12	597.12	578.88	577.92	(19.20)	-3.0%
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.</b>						
<b>5. Total Charter School Regular ADA</b>	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0.0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0.0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0.0%
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)</b>	0.00	0.00	0.00	0.00	0.00	0.0%
<b>7. Charter School Funded County Program ADA</b>						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0.0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0.0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0.0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0.0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0.0%
<b>f. Total, Charter School Funded County Program ADA</b>						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
<b>Program ADA</b> (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.0%
<b>8. TOTAL CHARTER SCHOOL ADA</b> (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.0%
<b>9. TOTAL CHARTER SCHOOL ADA</b> Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	597.12	597.12	578.88	577.92	(19.20)	-3.0%

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):		OCT								
A. BEGINNING CASH			2,079,476.00	2,658,247.00	2,223,939.00	1,963,190.00	2,092,977.00	1,904,964.00	1,935,230.00	2,132,848.00
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		216,007.00	216,007.00	414,566.00	530,001.00	0.00	452,807.00	452,807.00	452,807.00
Property Taxes	8020-8079									
Miscellaneous Funds	8080-8099		110,864.00	0.00	104,061.00	69,374.00	0.00	73,334.00	73,334.00	73,334.00
Federal Revenue	8100-8299		641,048.00	(4,881.00)	13.00	(13.00)	0.00	(4,683.00)	(7,076.00)	(1,248.00)
Other State Revenue	8300-8599		124,181.00	33,186.00	69,223.00	65,171.00	240,823.00	154,588.00	259,686.00	83,608.00
Other Local Revenue	8600-8799		2,000.00	167.00	33,294.00	39,453.00	91,118.00	16,682.00	13,615.00	24,873.00
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			1,094,100.00	244,479.00	621,157.00	703,986.00	331,941.00	692,728.00	792,366.00	633,374.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		11,395.00	286,523.00	289,001.00	292,840.00	291,396.00	297,956.00	297,024.00	295,556.00
Classified Salaries	2000-2999		3,736.00	42,226.00	104,840.00	97,237.00	98,977.00	92,693.00	69,684.00	105,179.00
Employee Benefits	3000-3999		5,471.00	123,228.00	145,483.00	146,828.00	161,280.00	166,068.00	158,012.00	168,757.00
Books and Supplies	4000-4999		54,739.00	167,452.00	65,372.00	16,531.00	33,591.00	18,444.00	9,354.00	39,134.00
Services	5000-5999		98,912.00	94,600.00	324,692.00	56,963.00	136,737.00	75,080.00	38,076.00	159,302.00
Capital Outlay	6000-6599									
Other Outgo	7000-7499									
Interfund Transfers Out	7600-7629									

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
All Other Financing Uses	7630-7699									
<b>TOTAL DISBURSEMENTS</b>			174,253.00	714,029.00	929,388.00	610,399.00	721,981.00	650,241.00	572,150.00	767,928.00
<b>D. BALANCE SHEET ITEMS</b>										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111-9199	(36,134.00)	111.00							
Accounts Receivable	9200-9299	(1,372,363.00)	501,126.00							
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330	(26,951.00)	30,446.00							
Other Current Assets	9340	(70,056.00)								
Lease Receivable	9380									
Deferred Outflows of Resources	9490									
<b>SUBTOTAL</b>		(1,505,504.00)	531,683.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599	(36,945.00)	124,934.00	(35,242.00)	(47,482.00)	(36,200.00)	(202,027.00)	12,221.00	22,598.00	28,349.00
Due To Other Funds	9610									
Current Loans	9640	(747,925.00)	747,925.00							
Unearned Revenues	9650									
Deferred Inflows of Resources	9690		(100.00)							
<b>SUBTOTAL</b>		(784,870.00)	872,759.00	(35,242.00)	(47,482.00)	(36,200.00)	(202,027.00)	12,221.00	22,598.00	28,349.00
<u>Nonoperating</u>										
Suspense Clearing	9910									
<b>TOTAL BALANCE SHEET ITEMS</b>		(720,634.00)	(341,076.00)	35,242.00	47,482.00	36,200.00	202,027.00	(12,221.00)	(22,598.00)	(28,349.00)
<b>E. NET INCREASE/DECREASE (B - C + D)</b>			578,771.00	(434,308.00)	(260,749.00)	129,787.00	(188,013.00)	30,266.00	197,618.00	(162,903.00)
<b>F. ENDING CASH (A + E)</b>			2,658,247.00	2,223,939.00	1,963,190.00	2,092,977.00	1,904,964.00	1,935,230.00	2,132,848.00	1,969,945.00
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>										



Description	Object	March	April	May	June	Accruals	Adjustments	Total	Budget
ACTUALS THROUGH THE MONTH OF (Enter Month Name):		OCT							
A. BEGINNING CASH		1,969,945.00	1,839,894.00	1,801,240.00	1,505,107.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	452,807.00	452,807.00	452,807.00	452,807.00	639,840.00		5,186,070.00	5,186,070.00
Property Taxes	8020-8079							0.00	0.00
Miscellaneous Funds	8080-8099	121,389.00	60,712.00	60,713.00	104,956.00		0.00	852,071.00	852,071.00
Federal Revenue	8100-8299	1,154.00	0.00	(9,058.00)	(42,927.00)		(78,382.00)	493,947.00	493,947.00
Other State Revenue	8300-8599	64,821.00	146,087.00	64,821.00	780,442.00	113,613.00		2,200,250.00	2,200,250.00
Other Local Revenue	8600-8799	20,875.00	21,616.00	21,661.00	23,722.00	32,979.00		342,055.00	342,055.00
Interfund Transfers In	8910-8929							0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		661,046.00	681,222.00	590,944.00	1,319,000.00	786,432.00	(78,382.00)	9,074,393.00	9,074,393.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	294,162.00	297,376.00	292,174.00	62,713.00	15,297.00		3,023,413.00	3,023,413.00
Classified Salaries	2000-2999	86,544.00	89,318.00	102,127.00	93,839.00	6,468.00		992,868.00	992,868.00
Employee Benefits	3000-3999	161,389.00	161,580.00	164,298.00	464,100.00		(9,814.00)	2,016,680.00	2,016,680.00
Books and Supplies	4000-4999	43,744.00	19,004.00	28,020.00	141,544.00		(71,193.00)	565,736.00	565,736.00
Services	5000-5999	178,067.00	77,359.00	306,985.00	10,240.00	402,856.00		1,959,869.00	1,959,869.00
Capital Outlay	6000-6599							0.00	0.00
Other Outgo	7000-7499							0.00	0.00
Interfund Transfers Out	7600-7629							0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00

Description	Object	March	April	May	June	Accruals	Adjustments	Total	Budget
TOTAL DISBURSEMENTS		763,906.00	644,637.00	893,604.00	772,436.00	424,621.00	(81,007.00)	8,558,566.00	8,558,566.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199							111.00	
Accounts Receivable	9200-9299							501,126.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							30,446.00	
Other Current Assets	9340							0.00	
Lease Receivable	9380							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	531,683.00	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599	27,191.00	75,239.00	(6,527.00)				(36,946.00)	
Due To Other Funds	9610							0.00	
Current Loans	9640							747,925.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							(100.00)	
SUBTOTAL		27,191.00	75,239.00	(6,527.00)	0.00	0.00	0.00	710,879.00	
<u>Nonoperating</u>									
Suspense Clearing	9910						899,795.00	899,795.00	
TOTAL BALANCE SHEET ITEMS		(27,191.00)	(75,239.00)	6,527.00	0.00	0.00	899,795.00	720,599.00	0.00
E. NET INCREASE/DECREASE (B - C + D)		(130,051.00)	(38,654.00)	(296,133.00)	546,564.00	361,811.00	902,420.00	1,236,426.00	515,827.00
F. ENDING CASH (A + E)		1,839,894.00	1,801,240.00	1,505,107.00	2,051,671.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								3,315,902.00	

Section I - Expenditures	Funds 01, 09, and 62			2022-23 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	8,554,052.00
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	498,846.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999 except 6600, 6910	0.00
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9100, 9200	7699, 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	211,348.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			0.00
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				211,348.00
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	0.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			0.00
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				7,843,858.00
<b>Section II - Expenditures Per ADA</b>				<b>2022-23 Annual ADA/Exps. Per ADA</b>
A. Average Daily Attendance (Form AI, Column C, Line C9)*				577.92
B. Expenditures per ADA (Line I.E divided by Line II.A)				13,572.57
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>	<b>Total</b>			<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE Calculation) (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	6,011,730.73			10,330.32
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00			0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	6,011,730.73			10,330.32
B. Required effort (Line A.2 times 90%)	5,410,557.66			9,297.29

C. Current year expenditures (Line I.E and Line II.B)	7,843,858.00	13,572.57
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2024-25 may be reduced by the lower of the two percentages)	0.00%	0.00%
*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated Funded ADA has been preloaded. Manual adjustment may be required to reflect estimated Annual ADA.		

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

**Part I - General Administrative Share of Plant Services Costs**

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

**A. Salaries and Benefits - Other General Administration and Centralized Data Processing**

- |   |            |
|---|------------|
| 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)<br>(Functions 7200-7700, goals 0000 and 9000)  | 264,366.00 |
| 2. Contracted general administrative positions not paid through payroll   |            |
| a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. | 0.00       |
| b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.       |            |

**B. Salaries and Benefits - All Other Activities**

- |  |              |
|--|--------------|
| 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)<br>(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) | 5,754,060.00 |
|--|--------------|

**C. Percentage of Plant Services Costs Attributable to General Administration**

- |   |       |
|---|-------|
| (Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) | 4.59% |
|---|-------|

**Part II - Adjustments for Employment Separation Costs**

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

**A. Normal Separation Costs (optional)**

- |   |      |
|---|------|
| Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool.<br>Retain supporting documentation. | 0.00 |
|---|------|

**B. Abnormal or Mass Separation Costs (required)**

- |  |      |
|--|------|
| Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. | 0.00 |
|--|------|

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)**

**A. Indirect Costs**

- |  |            |
|--|------------|
| 1. Other General Administration, less portion charged to restricted resources or specific goals<br>(Functions 7200-7600, objects 1000-5999, minus Line B9) | 603,312.00 |
| 2. Centralized Data Processing, less portion charged to restricted resources or specific goals<br>(Function 7700, objects 1000-5999, minus Line B10)       | 55,456.00  |

3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000 - 5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000 - 5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	53,955.91
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	9,180.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	721,903.91
9. Carry-Forward Adjustment (Part IV, Line F)	45,052.64
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	766,956.55
<b>B. Base Costs</b>	
1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	4,715,560.00
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	1,058,332.00
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	565,166.00
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	133,573.00
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000 - 5999, minus Part III, Line A3)	13,200.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	13,943.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	1,121,554.09
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	190,820.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	7,812,148.09
<b>C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment</b> (For information only - not for use when claiming/recovering indirect costs) (Line A8 divided by Line B19)	9.24%
<b>D. Preliminary Proposed Indirect Cost Rate</b> (For final approved fixed-with-carry-forward rate for use in 2024-25 see <a href="http://www.cde.ca.gov/fg/ac/ic">www.cde.ca.gov/fg/ac/ic</a> ) (Line A10 divided by Line B19)	9.82%
<b>Part IV - Carry-forward Adjustment</b>	
The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect	

cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

<b>A. Indirect costs incurred in the current year (Part III, Line A8)</b>	721,903.91
<b>B. Carry-forward adjustment from prior year(s)</b>	
1. Carry-forward adjustment from the second prior year	134,830.92
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
<b>C. Carry-forward adjustment for under- or over-recovery in the current year</b>	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (10.39%) times Part III, Line B19); zero if negative	45,052.64
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (10.39%) times Part III, Line B19) or (the highest rate used to recover costs from any program (9.85%) times Part III, Line B19); zero if positive	0.00
<b>D. Preliminary carry-forward adjustment (Line C1 or C2)</b>	45,052.64
<b>E. Optional allocation of negative carry-forward adjustment over more than one year</b>	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
LEA request for Option 1, Option 2, or Option 3	1
<b>F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)</b>	45,052.64

Approved indirect cost rate: 10.39%  
 Highest rate used in any program: 9.85%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
62	3310	61,450.00	6,050.00	9.85%



Second Interim  
Projected Totals 2022-23  
**Technical Review Checks**  
Phase - All  
Display - Exceptions Only

**Redding School of the Arts**

**Shasta County**

Following is a chart of the various types of technical review checks and related requirements:

**F** - Fatal (Data must be corrected; an explanation is not allowed)

**WWC** - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)

**O** - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

**IMPORT CHECKS**

**GENERAL LEDGER CHECKS**

**SUPPLEMENTAL CHECKS**

**EXPORT VALIDATION CHECKS**

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Financial Reporting**

SUBJECT: Agenda Item 2.3 – Arts, Music, & Instructional Materials  
Discretionary Block Grant

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Plan

BACKGROUND:

On June 30, 2022, Governor Gavin Newsom approved AB 181. Among other things, the bill established the Arts, Music, and Instructional Materials (AMIM) Discretionary Block Grant. On September 27, 2022, Governor Newsom approved AB 185, which revised the Arts, Music, and Instructional Materials Discretionary Block Grant.

The grant allocates \$3.6 billion to LEAs for five purposes enumerated in Section 134(a) of Chapter 52 of the Statutes of 2022), which may be briefly summarized as:

- (1) obtaining standards-aligned professional development and instructional materials for specified subject areas;
- (2) obtaining professional development and instructional materials for improving school climate;
- (3) developing diverse, culturally relevant and multilingual school library book collections;
- (4) operational costs, including retirement and health care cost increases;
- (5) COVID-19-related costs necessary to keep pupils and staff safe and schools open for in-person instruction.

These funds are available for encumbrance through the 2025–26 fiscal year.

- See Attached: Arts, Music, and Instructional Materials (AMIM) Discretionary Block Grant Plan

REFERENCE:  
California Department of Education

## Arts, Music, and Instructional Materials Discretionary Block Grant 2022 Expenditure Plan Template

<b>LEA Name:</b>	Redding School of the Arts
<b>Contact Name:</b>	Lane Carlson
<b>Email Address:</b>	lcarlson@rsarts.org
<b>Phone Number:</b>	530-247-6933

<b>Total Amount of funds received by the LEA:</b>	\$343,076.00
<b>Date of adoption at a public meeting:</b>	

[AB 181 Sec. 134](#)

[AB 185 Sec. 56](#)

(a) For the 2022–23 fiscal year, the sum of three billion five hundred sixty million eight hundred eighty-five thousand dollars (\$3,560,885,000) is hereby appropriated from the General Fund to the State Department of Education to establish the Arts, Music, and Instructional Materials Discretionary Block Grant, for allocation to county offices of education, school districts, charter schools, and the state special schools to:

**(1) Obtain standards-aligned professional development and acquire instructional materials, in the following subject areas:**

- (A) Visual and performing arts.
- (B) World languages.
- (C) Mathematics.
- (D) Science, including environmental literacy.
- (E) English language arts, including early literacy.
- (F) Ethnic studies.
- (G) Financial literacy, including the content specified in Section 51284.5 of the Education Code.
- (H) Media literacy.
- (I) Computer science.
- (j) History-social science.

Planned Activity	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Designated Subjects CTE Credential assistance	\$ 2,200.00	\$ 15,000.00	\$ 8,000.00	\$ -	\$ 25,200.00
Purchase additional musical instruments and equipment	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 40,000.00
Purchase updated Social Science curriculum	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 18,000.00
Purchase Science curriculum	\$ -	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
Purchase Digital Art Equipment and Software	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 60,000.00
Purchase Math Curriculum	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 10,000.00
Subtotal for this section:	\$ 48,200.00	\$ 55,000.00	\$ 44,000.00	\$ 10,000.00	\$ 157,200.00

**(2) Obtain instructional materials and professional development aligned to best practices for improving school climate, including training on deescalation and restorative justice strategies, asset-based pedagogies, antibias, transformative social-emotional learning, media literacy, digital literacy, physical education, and learning through play.**

Planned Activity	Budgeted	Budgeted	Budgeted	Budgeted	Total Budgeted
Restorative Justice Training	\$ -	\$ 10,000.00	\$ 5,000.00	\$ -	\$ 15,000.00
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal for this section:	\$ -	\$ 10,000.00	\$ 5,000.00	\$ -	\$ 15,000.00

(3) Develop diverse book collections and obtain culturally relevant texts, including leveled texts, in both English and pupils' home languages, to support pupils' independent reading. It is the intent of the Legislature that these book collections and culturally relevant texts be used to provide support for pupils through the establishment of site-based school and classroom libraries that are culturally relevant to pupils' home and community experiences and be available in English, pupils' home language, or a combination of more than one language.

Planned Activity	Budgeted	Budgeted	Budgeted	Budgeted	Total Budgeted
Purchase books for high school library	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal for this section:	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00

(4) Operational costs, including but not limited, to retirement and health care cost increases.

Planned Activity	Budgeted	Budgeted	Budgeted	Budgeted	Total Budgeted
Additional Staff Salaries for vertical standards alignment in performing arts	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00
Additional Staff Salaries for curriculum sorting and review	\$ 4,850.00	\$ -	\$ -	\$ -	\$ 4,850.00
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal for this section:	\$ 14,850.00	\$ -	\$ -	\$ -	\$ 14,850.00

(5) As related to the COVID-19 pandemic, acquire personal protective equipment, masks, cleaning supplies, COVID-19 tests, ventilation upgrades, and other similar expenditures, if they are necessary to keep pupils and staff safe from COVID-19 and schools open for in-person instruction.

Planned Activity	Budgeted	Budgeted	Budgeted	Budgeted	Total Budgeted
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal for this section:	\$ -	\$ -	\$ -	\$ -	\$ -

[Per section (c)] ... to support arts and music education programs.

Planned Activity	Budgeted	Budgeted	Budgeted	Budgeted	Total Budgeted
Improve Theater Lighting	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
Theater Sound System and board	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00
Theater Lighting	\$ -	\$ 5,000.00	\$ -	\$ 30,000.00	\$ 35,000.00
Theater light board	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00

Theater backstage/crew headsets	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00
	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal for this section:	\$ 11,000.00	\$ 5,000.00	\$ -	\$ 135,000.00	\$ 151,000.00

### Summary of Expenditures

Section Totals	Budgeted	Budgeted	Budgeted	Budgeted	Total Budgeted
<b>Subtotal Section 1: (PD/Instructional Materials)</b>	\$ 48,200.00	\$ 55,000.00	\$ 44,000.00	\$ 10,000.00	\$ 157,200.00
<b>Subtotal Section 2: (Improving School Climate)</b>	\$ -	\$ 10,000.00	\$ 5,000.00	\$ -	\$ 15,000.00
<b>Subtotal Section 3: (Diverse Book Collections)</b>	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
<b>Subtotal Section 4: (Operational Costs)</b>	\$ 14,850.00	\$ -	\$ -	\$ -	\$ 14,850.00
<b>Subtotal Section 5: (COVID - 19)</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Subtotal Section 6: (Arts and Music Education Programs)</b>	\$ 11,000.00	\$ 5,000.00	\$ -	\$ 135,000.00	\$ 151,000.00
Totals By Year:	\$ 74,050.00	\$ 75,000.00	\$ 49,000.00	\$ 145,000.00	

<b>Total Planned Expenditures by the LEA:</b>
\$ 343,050.00
\$343,076.00

(b) The Superintendent of Public Instruction shall apportion funds proportionally to county offices of education, school districts, charter schools, and the state special schools on the basis of an equal amount per unit of average daily attendance for kindergarten and grades 1 to 12, inclusive, as those numbers were reported as of the second principal apportionment for the 2021–22 fiscal year. The average daily attendance for each state special school shall be deemed to be 97 percent of the enrollment as reported in the California Longitudinal Pupil Achievement Data System as of the 2021–22 Fall 1 Submission.

(c) Funding appropriated pursuant to this section shall be available for encumbrance through the 2025–26 fiscal year. Local educational agencies are encouraged, but not required, to proportionally use resources received pursuant to this section for the purposes noted in paragraphs (1) to (5), inclusive, of subdivision (a) and to support arts and music education programs.

(d) For purposes of this section, standards-aligned instructional materials includes, but is not limited to, books for school and classroom libraries.

(e) The governing board or body of each school district, county office of education, or charter school receiving funds pursuant to this section shall discuss and approve a plan for the expenditure of funds received pursuant to this section at a regularly scheduled public meeting. It is the intent of the Legislature that each school district, county office of education, or charter school expend any resources received pursuant to this section consistent with their governing board or body approved plan.

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Financial Reporting**

SUBJECT: Agenda Item 2.4 – Nichols, Melburg & Rosetto Architects  
(NMR) High School Design Service Contract

2.4.1 Approve Resolution No. 2022-23-02 for  
Representation & Authorization of Executive Director in  
Design Process of New High School Campus/Classrooms

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Contract

BACKGROUND:

Lane Carlson will provide the board with an update on the new high school building. The High School Building Committee has reviewed multiple high school design service proposals and will recommend the board move forward with the contract from Nichols, Melburg & Rosetto (NMR).

The board will review and discuss the proposed contract before taking action.

- NMR High School Design Service Contract Proposal to be provided under separate cover
- See Attached: Resolution No. 2022-23-02 for Representation & Authorization of Executive Director in Design Process of New High School Campus/Classrooms

REFERENCE:

**RSA Governing Board:**  
Jean Hatch, Founder & President  
Jonathan Sheldon, Vice President  
Lisa Stewart, Treasurer  
Tiffany Blasingame, Secretary  
Daria O'Brien, Community Member  
Antonio Cota, Community Member



Lane Carlson, Executive Director

**RESOLUTION 2022-23-02**

**RESOLUTION NO. 2022-23-02, RESOLUTION TO APPROVE REPRESENTATION AND AUTHORIZATION OF EXECUTIVE DIRECTOR IN DESIGN PROCESS OF NEW HIGH SCHOOL CAMPUS/CLASSROOMS**

**WHEREAS**, Redding School of the Arts (RSA) is expanding to serve high school grades 9th-12th;

**WHEREAS**, Redding School of the Arts (RSA) is entering into an agreement with Nichols, Melburg & Rossetto Architects (NMR) to design a new campus/classrooms for its high school.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Board of Redding School of the Arts appoints Executive Director, Lane Carlson, to represent RSA in the design process with NMR.

**THEREFORE BE IT FURTHER RESOLVED**, that the Governing Board of Redding School of the Arts authorizes Executive Director, Lane Carlson, to sign and approve "Additional Services" mentioned in the design agreement up to \$10,000. "Additional Services" shall mean those services in addition to the Basic Services that are provided by NMR and authorized in writing by RSA.

**AYES:** \_\_\_\_\_ **NOES:** \_\_\_\_\_ **ABSTAIN:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

I, Tiffany Blasingame, Secretary of the Redding School of the Arts Governing Board hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at the meeting on March 14, 2023, by a roll call vote.

\_\_\_\_\_  
Jean Hatch  
President of the Governing Board

\_\_\_\_\_  
Tiffany Blasingame  
Secretary of the Governing Board

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Financial Reporting**

SUBJECT: Agenda Item 2.5 – 2023/24 General Extra Duty Stipend  
Salary Schedule

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve General Extra Duty Stipend  
Salary Schedule Effective 7/1/2023

BACKGROUND:

RSA is amending the General Extra Duty Stipend Salary Schedule to include a \$5,000 High School Dual Enrollment Coordinator stipend.  
Approval of these changes would take effect on 7/1/2023.

➤ See Attached: General Extra Duty Stipend Salary Schedule - Amended

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel



**Redding School of the Arts**  
**2022~~2023~~/23-24 General Extra Duty Stipend Schedule**

<b>Stipend</b>	<b>Amount</b>
*Classified Paraprofessional SPED Assessment	\$50/Assessment
Overnight Camp Chaperone	\$107/Daily
Fox Activities Club Team Advisor (FACT)	\$1,685/Annual
High School Advisor	\$2,500/Annual
<u>High School Dual Enrollment Coordinator</u>	<u>\$5,000/Annual</u>
Math Counts Advisor	\$1,285/Annual
Mentor/Coach/Department Chair/Lead Teacher	\$1,070/Annual
Student Council Advisor	\$1,715/Annual
Theater Manager/School Performance Advisor	\$2,140/Annual
Training Stipend	\$125/Daily Sub Rate
Yearbook Advisor	\$1,500/Annual

*The set stipend amount has no direct correlation to the amount of time the employee contributes to the project. Stipends are paid on a monthly basis, based on the employees pay cycle, and roll forward from year to year, until the employee is terminated and/or resigns from the position.*

*\* Applies to Special Education Paraprofessionals with Testing Qualification Level B*

RSA Board Approved: April 14, 2020

Amended: April 13, 2021

Amended: October 18, 2022 (Retro 7/1/2022)

Amended:

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Financial Reporting**

SUBJECT: Agenda Item 2.6 – Directions to the Finance Committee for  
2023/24 Annual Budget Development

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Directions to the Finance  
Committee for Annual Budget Development

BACKGROUND:

It is the responsibility of the Governing Board to provide directions to the Finance Committee for the purpose of developing the Annual Budget.  
The board will review administration's recommendations before finalizing directions to the Finance Committee.

- See Attached: Recommendations from Administration

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Finance & Budget

## Finance Committee Directions: Annual Budget Planning for 2023 – 2024 & MYP

As the year is fast coming to an end, the process of budgeting for the next school year is also on going. The board generally gives a directive to the finance committee who is involved in the process of putting together the annual budget and to report back to the board in May with a draft budget. At that time the board will be able to review the budget and ask any questions, or express thoughts and concerns. In June the board will review it for final approval before it is submitted to our sponsoring LEA and SCOE.

Recommendations and directives that the board gives the finance committee to consider are:

- Review of revenues and compare with estimated prior year final numbers.
  1. Review significant changes for reasonableness
  2. Review anticipated ADA numbers of classroom based and non-classroom based programs.
  
- Review of expenditures and compare with estimated prior year numbers.
  1. Review potential COLA increase to Certificated and Classified salaries and consider restructuring Certificated Salary Schedules.
  2. CalSTRS and PERS contributions.
  3. Review the need for additional curriculum purchases and anticipated curriculum costs for High School programs, especially categorical or designated funds.
  4. Any anticipated capital asset purchases
  5. Review special education costs.
  6. Review staffing needs to continue to mitigate learning loss for certificated and classified positions.
  7. High School Building costs
  8. Other anticipated costs
  
- Prioritization of net reserve planning
  1. Ensure that RSA is meeting Economic Uncertainty and designated reserves.
  2. Continued review of implementing reserves for items previously discussed
    - Deferred maintenance and IT purchase
    - Long Term planning for Cash reserve of 8-15% or two months salaries
  
- Review the budget concerning potential cash flow concerns during the year.

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Policy Review & Amendments**

SUBJECT: Agenda Item 2.7 – Injury & Illness Prevention Plan - Amended

PREPARER: Carol Wahl

RECOMMENDATION: Discussion/Action to Approve Amended Injury & Illness Prevention Plan

BACKGROUND:

On December 15, 2022, the Occupational Safety and Health Standards Board voted to adopt non-emergency COVID-19 prevention regulations. These regulations took effect on February 3, 2023 and will remain in effect for two years after the effective date, except for the recordkeeping subsections that will remain in effect for three years.

These regulations include some of the same requirements found in the COVID-19 Prevention Emergency Temporary Standards (ETS), as well as new provisions aimed at making it easier for employers to provide consistent protections to workers and allow for flexibility if changes are made to guidance in the future from the California Department of Public Health.

Employers are no longer required to maintain a standalone COVID-19 Prevention Plan. Instead, employers must now address COVID-19 as a workplace hazard under the requirements found in section 3203 (Injury and Illness Prevention Program, IIPP), and include their COVID-19 procedures to prevent this health hazard in their written IIPP or in a separate document.

- The Amended Injury & Illness Prevention Plan will be provided under separate cover.

REFERENCE:

[https://www.dir.ca.gov/dosh/coronavirus/Non\\_Emergency\\_Regulations/RSA Policies & Procedures/Governing Board Policies/Policy Adoption](https://www.dir.ca.gov/dosh/coronavirus/Non_Emergency_Regulations/RSA_Policies_&_Procedures/Governing_Board_Policies/Policy_Adoption)

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Personnel Reporting**

SUBJECT: Agenda Item 2.8 – High School Dual Enrollment  
Coordinator Stipend Job Description – 1<sup>st</sup> Read

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

Admin will provide the board with draft of the High School Dual Enrollment Coordinator Stipend Job Description for review. A final draft will be provided to the board next month for approval.

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel

## **Job Responsibilities**

### **HIGH SCHOOL DUAL ENROLLMENT COORDINATOR STIPEND**

#### **GENERAL FUNCTIONS**

Under the direction of the Executive Officer, the Dual Enrollment Coordinator is responsible for coordinating RSA's Early College Dual Enrollment program and offerings with Shasta College and RSA staff and facilitating successful rollout of the program each semester.

#### **Advisors Responsibilities**

- Maintain communication with Shasta College Staff, RSA Executive Director, staff members, students and parents as needed.
- Coach new staff members in the Dual Enrollment process, including; requirements, forms, timelines, etc.
- Train or guide other staff members regarding specific information that has been gained through experience or earlier training pursuant to Dual Enrollment.
- Be a visible presence when appropriate at related school activities.
- Review and approve all correspondence with parents, students and staff which may include flyers, programs, and schedules. Post related information as needed on school website.
- Confirm that requests for orders, facilities request or other needs are correctly completed.
- Collect and organize correspondence and procedures as needed.
- Other duties as assigned.

These responsibilities may occur during or outside the employee's regular work day. The set stipend amount has no direct correlation to the amount of time the employee contributes to the project.

#### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job.

#### **POSITION REQUIREMENTS**

This position is offered to administrative approved high school certificated staff members who are willing to be flexible with their schedules to meet with community partners, groups of students, parents, or teachers during the week, e.g. lunch time, after school, other; who demonstrate the abilities for both physical and administrative demands; this employee will follow the responsibilities and procedures as delineated in the *RSA Staff Personnel Handbook* as well as refer to safety documents relating to required forms, training, accident reporting, etc. Responsibilities also include—but are not limited to—the following:

- Help Redding School of the Arts Early College High School achieve its mission;
- Appear and conduct themselves as a positive role model;
- Maintain a safe environment for students;
- Respond appropriately to feedback given by parents, students, and fellow staff members;
- Allocate, spend, and account for their discretionary budget;
- Work collaboratively with partners and staff;
- Communicate effectively with the parents or guardians of their students;
- Exercise discretion in discussing students with non-parental adults, including staff members.

Adopted:

**Redding School of the Arts, Inc.  
California Not for Profit Corporation**

**Personnel Reporting**

SUBJECT: Agenda Item 2.9 – Personnel Updates

New Hires:

- Priscilla Cortez – 2/16/2023 Lunch/Recess Paraprofessional
- Sean Stack – 2/17/2023 SpEd Paraprofessional
- Madison Koerperich – 2023/24 High School Social Studies Teacher

Employment Correction

- Julie York – 2/1/2023 Paraprofessional (Substitute)

Release from Employment:

- Elijah Brown – 2/17/2023 Custodian

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve

BACKGROUND:

It is the Governing Boards responsibility to hire and terminate, upon nomination and recommendation of the School Director, all personnel.

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Staffing & Personnel